

Late BabasahebVarhade Education Society Amravati's  
**Sant Gadge Maharaj Arts, Commerce & Science College,**  
**Walgaon. Dist. Amravati ( M.S) 444 801**

The Annual Quality Assurance Report ( AQAR) of the IQAC

2017-18

**:: Submitted to ::**

National Assessment and Accreditation Council, Bangalore

NAAC Track ID:- MHCOGN 12777

NAAC Executive Committee No. & Date:- EC(SC)/29/A&A/26.2 dated  
27-11-2017

**:: Submitted by ::**

Principal

Sant Gadge Maharaj Arts , Commerce & Science College ,

Walgaon 444 801

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. Forexample, July 1, 2012 to June 30, 2013)

### Part – A

AQAR for the year (2017-18)

#### I. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

9405909881

Name of the IQAC Co-ordinator:

Dr. Sanjay N. Wagh

Mobile:

9420713622

IQAC e-mail address:

sgmacsc139@sgbau.ac.in

1.3 **NAACTrackID**(For ex. *MHCOGN 18879*)

MHCOGN 12777

**OR**

1.4 **NAAC Executive Committee No. & Date:**

(For Example *EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)*

EC(SC)/29/A&A/26.2 dated 27-11-2017

1.5 Website address:

www.sgmmwalgaon.org

Web-link of the AQAR:

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C+	61.20	2006	2011
2	2 <sup>nd</sup> Cycle	C	1.74	2017	2022
3	3 <sup>rd</sup> Cycle	--	--	--	
4	4 <sup>th</sup> Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :DD/MM/YYYY

20 July 2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example *AQAR 2010-11 submitted to NAAC on 12-10-2011*))

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>		<input type="checkbox"/>	
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>		<input type="checkbox"/>	
Autonomous college of UGC			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)			Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>	
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>	
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>	
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>			

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>
PEI (PhysEdu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>		
Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>				
Others (Specify)	<input type="text" value="--"/>						

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (Specify)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.3 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty   
 Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)  
 (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level   
 University Level 01

(ii) Themes University level Commerce Teacher Conference on Syllabus Restructuring of BCOM/ BBA – SEM 3&4

2.14 Significant Activities and contributions made by IQAC

College administration decentralized by way of constituting different working committees. Review of all these committees is taken by IQAC and Principal. In IQAC meeting academic and extension work of faculty members reviewed.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To prepare academic calendar of 2016-17	1. Academic activities of college are organized as per academic calendar.
2. To construct room on ground floor.	2. Room on ground floor constructed .
3. To undergo NAAC accreditation process	3. NAAC accredited college
4. To organize the Inter Collegiate Kabaddi tournaments	4. Inter Collegiate Kabaddi tournaments have been successfully hosted by college.
5. To organize university level conference on Restructuring of syllabus	5. University level Conference on Syllabus Restructuring Of Commerce is organised.
6. To review Tree plantation, Save girls child, Tutor - Ward etc. extension activities of college.	6. The extension activities are reviewed.
7. To review the COP .	7. COP courses are reviewed.

**\*ACADEMIC CALANDER 2017-18**

Academic Year : - 12 Jun 2017 to 30 April 2018

First Session : - 12 June 2017 to 14 October 2017

Winter Vacation :- 15 October 2017 to 05 November 2017

Second Session :- 06 November 2017 to 28 April 2018

Summer Vacation :- 30 April 2018 to 09 Jun 2018

June :- Admission Process Start, Staff council meeting ,  
Formation of Committees & Reviews of Committee.

- July :- Teaching Start, Organization of Birth & Death Anniversaries
- August :- Subject study circle Inauguration, Student council election, Unit Test & Teem Selection for Inter college competition.
- September :- Shikshak Din, Birth Anniversary of Late BabaSaheb Varhade, Carrier Guidance Programme , Participation in Inter Collegiate Tournaments
- October :- First term Examination, Participation in Youth Festival, NSS Function. Organization of Inter Collegiate Kabaddi Tournaments
- November :- Second Session Start.
- December :- NSS Camp, Physical & Medical Test, Unit Test.
- January :- Annual Gathering, Study tour / Academic Tour.
- February :- Common Test, Subject Study Circle Valedictory Function.
- March :- Staff Council Meeting, Annual Report, University Examination Start.
- April :- Library Stock Verification.
- May :- 1<sup>st</sup> May Maharashtra Din

### Teaching Days

Month	Sunday & Holidays	Teaching Days	Other Than Teaching Days
June	03	00	16
July	05	26	0
August	06	25	0
September	06	21	03
October	20	11	00
November	08	22	00
December	07	24	00
January	04	24	03
February	06	22	00
March	07	12	12
April	07	00	23

2.15 Whether the AQAR was placed in statutory body. Yes  No

Management

Syndicate

Any other body

Provide the details of the action taken

AQAR placed in College Development Committee (LMC) & it is approved (Dated 24/08/2018)

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	02		
PG	--			
UG	02			
PG Diploma	--			
Advanced Diploma	--			02
Diploma	--			
Certificate	--			
Others	--			--
<b>Total</b>	<b>02</b>	<b>02</b>		<b>02</b>

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

##### (ii) Pattern of programmes:

Pattern	<input type="text" value="--"/>	Number of programmes	<input type="text" value="02"/>
Semester	<input checked="" type="checkbox"/>		
Trimester	<input type="text" value="--"/>		
Annual	<input type="text" value="--"/>		

1.3	Feedback from stakeholders* (On all aspects)	Alumni	<input checked="" type="checkbox"/>	Parents	<input checked="" type="checkbox"/>	Employers	<input type="checkbox"/>	Students	<input checked="" type="checkbox"/>
	Mode of feedback :	Online	<input type="text" value="--"/>	Manual	<input checked="" type="checkbox"/>	Co-operating schools (for PEI)	<input type="text" value="--"/>		

\*Please provide an analysis of the feedback in the Annexure

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Syllabus is prepared by SGBAU, Amravati & Institute follow the syllabus prepared by University
- Two Faculty members are on Board of Studies
- College organized University level Commerce Teacher Conference on Syllabus Restructuring of BCOM/ BBA – SEM 3&4 , Draft of syllabus has been submitted to university.



1.5 Any new Department/Centre introduced during the year. **Yes** If yes, give details.

Research Centre of Political Science & Commerce

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
14	04	08*	--	02

Note:- 1) \* =Include post of Principal

2) Other means Director of Physical Education & Librarian .

2.2 No. of permanent faculty with Ph.D

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year:

Asst. Professor		Associate Professor		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	01	--	--	--	--	--	--	--	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

CHB 05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	01	02
Presented papers	04	--	--
Resource Persons	---	01	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

PPT Presentation , Study tour organize for onsite learning ,Guest lectures are arranged , Educational Programmes are shown to students through internet , Through Tutor- ward scheme each and every student is given necessary help. Short films on social issues and subjects taught in college are shown to students .

2.7 Total No. of actual teaching days

During this academic year

187 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Unit test & common test for students are organised. Collection of Newspaper Clippings ,Projects are given to students as a part of internal assessment & Seminar are arranged .

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students:- Above 85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of Students Appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA.Sem – I	114	--	21(18.42)	37(32.45)	--	58(50.87)
BA.Sem – II	108	--	11(10.18)	08(07.40)	--	19(17.59)
BAII	55	--	01(01.81)	06(10.90)	10(18.18)	17(30.91)
BAIII	31	--	02(06.06)	04(12.12)	01(03.03)	07(21.21)
BCOM Sem - I	112	--	03(02.67)	15(13.39)	--	18(16.07)
BCOM.Sem – II	85	--	11(12.94)	18(21.17)	01(01.17)	30(35.29)
BCOM II	45	01(02.22)	--	--	--	01(02.22)
BCOM III	36	01(02.77)	14(38.88)	02(05.55)	--	17(47.22)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) Evaluation of the quality of teaching learning is analyzed and discuss in the meeting of staff council and IQAC .
- 2)Daily diary of teacher are checked by the principal
- 3) Feedback of teaching as well as performance of students in exam are evaluated by principal
- 4) Self appraisal is assessed by principal

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others (Short Term course)	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff (Principal)	01	--	--	--
Class III	03	--	--	--
Class IV	05	--	--	--
Technical Staff	--	--	--	--

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1: Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research committee takes care of research activities of institution. Out of fourteen faculty members Ten faculty members acquired Ph. D .Faculty members motivated to publish , present research paper . Research projects are given to final year students pertaining to local issues in this way research culture is inculcated among students

3.2 Details regarding major projects :- Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	----

3.3 Details regarding minor projects :-Nil

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	03
Outlay in Rs. Lakhs	--	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	--	--
Non-Peer Review Journals e-Journals	--	--	--
Conference proceedings	05	02	03

3.5 Details on Impact factor of publications:-

Range  to  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	---	--
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from :- Nil

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	01	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :- Nil

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guide and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:  
 University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:  
 University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level                      State level

National level                       International level

3.24 No. of Awards won in NCC:

University level                       State level

National level                       International level

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1) Tree plantation
- 2) Awareness among society and students is created about Eye Donation .
- 3) Programmes are organized on Save Girl Child.
- 4) Programmes and Rallies are organized on save electricity, Environment awareness.
- 5) In NSS camp programmes are organized on importance of cleanliness (Swachha Bharat Abhiyan) .

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	42471 Sq. ft.	--	--	42471 Sq. ft.
Class rooms	2261 Sq. ft.	--	--	2261 Sq. ft.
Laboratories	856 Sq. ft.	--	--	856 Sq. ft.
Seminar Halls	870 sq. ft			870 Sq. ft.
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	137	01	Non-Salary	138
Value of the equipment purchased during the year (Rs. in Lakhs)	35.67615	0.0555	Non-Salary	35.73165
Others	---	*	--	--

\*Water Cooler & CCTV purchased of 14300 =00 Rs. From Non Salary Grant

\* Expenditure of 2,96,505 =00 Rs from Non Salary Grant on plastering , flooring of slab , Electrification of Room No. 8 & Girls common Room .

\* Furniture purchased from Non –Salary grant of Rs. 26677=00.

#### 4.2 Computerization of administration and library

Database of library is created in LibSoft software. Issue Return of books and OPAC facility is available in Library. Admission software used in office work.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2829	403567	245	43515	3074	447082
Reference Books	382	220788	02	1030	384	221818
e-Books	--	---	--	--	--	---
Journals	13	2979	12	2975	--	--
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (Novel, Biography, Personality Development etc.)	2045	251649	--	--	2045	251649
Competitive Exam books	557	118311	01	585	558	118896
Back volume of journal	98	---	---	--	98	---

#### 4.4 Technology up gradation (overall)

	Total Computer	Computer Labs	Internet	Library	IQAC	Office	Departments	Others
Existing	48	26	06	03	02	06	02	03
Added	--	--	--	--	--	--	--	--
Total	48	26	06	03	02	06	02	03

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Teachers use Internet for preparing their lecture , Interactive Board & LCD projector are used by teachers .Internet facility is used by Staff and Students.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.38165
ii) Campus Infrastructure and facilities	0.0859
iii) Equipments	0.0205
iv) Others	---
<b>Total :</b>	0.48805

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Committees are formed to look after the student support services such as scholarship, competitive examination guidance , participation in sports and cultural activities at university level etc. These committees report to principal and IQAC .In the IQAC and College Development Committee policy decisions are taken about student support services.

5.2 Efforts made by the institution for tracking the progression

Through Career guidance cell ,Tutor Ward scheme ,Feed Back data about students participation in various activities are collected .

5.3 (a) Total Number of students: UG  PG  Ph.D.  Others

(b) No. of students outside the state

(c) No. of international students

Men	No	%
	--	--

Women	No	%
	--	--

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
75	86	06	108	02	277	120	136	17	154	04	431



Demand ratio 1:1

Dropout

67.27 %- Arts

64.60 % - Commerce

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career guidance cell organised guidance lectures of experts for the preparation of competitive examination. Library developed a very good collection of competitive examinations related books.

No. of students beneficiaries

All the students

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counseling and career guidance

Career guidance cell is established in college , through this cell activities are organised for career guidance , Newspaper clippings related to various career is displayed on notice board .

No. of students benefitted

All the students

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	--

5.8 Details of gender sensitization programmes

Women Sexual Harassment Committee, Grievance Redresser Cell are established. Home Economics department organised programmes related to women problem. College through its extension activities organised function on female foeticide (Balika Bachav) in nearby villages

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level --

No. of students participated in cultural events

State/ University level  National level  International level 

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	13	3613=00
Financial support from government	223	815335=00
Financial support from other sources	--	---
Number of students who received International / National recognitions	---	--

5.11 Student organized / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students: Tree plantation, Cleanliness (Swachata Abiyan)

5.13 Major grievances of students (if any) redressed: No Major Grievance

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To provide the educational opportunities to rural student of our area and illuminate the life of the student with divine boon of the knowledge to wake their career to eradicate the darkness of their life.

## 6.2 Does the Institution has a management Information System

Institute is effectively maintaining office and administration records, exam results, attendance, student data and faculty related information. The Management Information System of the college is extremely useful in planning, maintaining and reviewing the data for taking decisions.

## 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

Curriculum is developed by University. Two faculties are working as member of Board of Study (BOS). BOS members of our Institutions take feedback from stakeholder and put it in BOS Meeting.

### 6.3.2 Teaching and Learning

Innovative methods of teaching and learning are applied . Following Teaching Learning methods are used .Use of ICT , Project , Question Answer Practice , Guest Lectures , Educational And Excursion Tour ,Student Seminar and Group discussion

### 6.3.3 Examination and Evaluation

College conduct Unit Test , Common Test in addition to this Home Assignments and Projects are given. Seminars and Group discussion are also arranged.

### 6.3.4 Research and Development

Institute encourages to research. Six faculty members of college are recognized as supervisors of Ph.D by university. Research Center in two subjects is recognized by university. Faculties are encouraged for active participation in National and International Conferences

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Adequate number of books and reading material is available in Library. LibSoft software used in Library .Internet Facility is available .LCD Projector ,Interactive Board is used in Teaching.

### 6.3.6 Human Resource Management

Performance Based Appraisal System is used to assess the performance of teachers and feedback is given to teachers. Permission is given to staff members to attend faculty development programme .

### 6.3.7 Faculty and Staff Recruitment

As per Government Rules and Roster all the posts are filled except one post of teacher is vacant .

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Transparent admission process is followed , Reservation norms of the government are followed .

6.4 Welfare schemes for

Teaching & Non teaching :- GPF, Insurance, Medical reimbursement & Government Leaves  
Students :- Accidental , Insurance Facility

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit	External		Internal	
	Yes/No.	Agency	Yes/No.	Authority
Academic	--	--	YES	IQAC
Administrative	--	--	YES	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days? Not Applicable

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Annual meet of Alumni .
- Interaction of Alumni with current student .
- Feedback and suggestions from Alumni .

6.12 Activities and support from the Parent – Teacher Association

Tutor and ward scheme maintain the interactions with parents, Meet of parents –Teacher is organized every year. Useful suggestions are given by them for overall betterment of college.

6.13 Development programmes for support staff

Encouragement And leave is given to attend workshop, training courses .

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation , Rainwater Harvesting , Eradication of Plastic ,Organization of awareness programme like Save Electricity etc.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of Innovative teaching methods .
- Use of ICT
- Appreciation and felicitation of students on their achievement .
- Awards and scholarship are given to meritorious students (Sponsored by Faculty Members )
- Rainwater harvesting makes positive impact on students, they realized about importance of environment conservation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Guest Lectures , Educational Visits , Study circle of different subjects are established and functions under them are organised.
- Workshop on Preparation of Commerce Syllabus is organised
- Inter Collegiate Kabaddi tournament of SGB Amravati University organised
- As per planning various extension activities and awareness programmes are organised.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

**Title of Practice:-**

**1) Abhalmaya ( Tree plantation programme)**

**Goals:-**

- 1) To aware the students and society about plantation of tree.
- 2) To make conscious in the conservation of environment.
- 3) To create eco-friendly atmosphere in premises of college.
- 4) To cultivate environment consciousness among the people of surrounding villages.

**The context:-**

Environmental balance is the need of today. Man and surrounding nature have deep relation with each other , surface of earth should be clean and healthy plantation on earth, animal creature, human beings suffer from pollution causes due to wrong activities done by human beings.

**The practice:-**

To popularize the culture of environment consciousness among the people of neighboring village the college started the project “Abhalmaya”. The responsibility of tree is given to students . Students planted the trees in their native villages . Teachers monitor progress and conservation of planted trees .

**Evidence of Success :-**

Due to increase in number of planted tree, the number of trees increased. The fully grown trees are protected by villagers. Sarpanch , Senior citizen, School teachers are also contribute in this project .

**Problems encountered and resource required:-**

Lack of awareness among the society and students is the main hurdle in tree plantation programme. Due to deforestation we face the calamities of change in environment in the form of flood, drought etc but still the society is not aware about tree plantation.

As the target area of this tree plantation scheme is large (nearby villages) the college unable to protect each and every planted tree .

**2) Title of the practice:\_**

**“ BalikaBachavAbhiyan” ( Save Girls Child)**

**2) Goals :-**

- A) To aware society about the danger of declining female population .
- B) To aware society about the imbalanced ratio of female .
- C) To aware the healthy environment about the women.
- D) To stop female foeticide

**The Context:-**

In rural society due to economic and social problems , there is mentality to give importance for birth of male child. Orthodox atmosphere leads to support Baby Boy rather than Girl child. In such society there is need to create awareness among such backward thinking which is becoming day by day dangerous for female population.

**The Practice:-**

Responsibility of this extension activity is assigned to two teachers . College organize functions in nearby area for these functions guest are also invited . Students of college also organised rally to aware villagers about to stop female foeticide.

**Evidence of Success :-**

Awareness in society was created with the project “Save Girl Child” Positive impact of this project is that now a days people and medical professional avoiding sex determination test. Another positive impact of this project is seen in the form of increase in enrollment of girl students in schools and our college also. Further due to this project and government awareness programme percentage of girls education has increased and it is resulted in to increase of marriage age of girls in rural area.

Due to such types of initiative the difference between girls and boys was slowly decreasing, specially there is increase in rate of education, health and social freedom of girls in rural area.

**Problems encountered and resources required :-**

In rural area today also it is strong belief of male dominated and considered that only male can run the family, society and nation. And hence expect strongly for the birth of male child mostly by mother in law, sister in law expect male child from the lady, if this doesn't happen the daughter in law gets tortured. As in rural area orthodox mentality is the main hurdle in success of project. Not much favorable positive response is seen, very few people attended the programmes.

Problem of time is the main hurdle in this project because the teachers and principal are supposed to give the top priority to teaching and extracurricular activity of college and then give time to this activity.

**7.4 Contribution to environmental awareness / protection**

Rallies of save electricity , save trees , cleanliness are organized by college students. In the college premises rain water harvesting and vermyculture depot is made. Hand bills on save electricity, environment conversation are stuck/hang on important places in college building.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**8. Plans of institution for next year**

To Start Post-Graduate Course in Commerce , To Organise workshop on “Use of ICT in Teaching” ,To organize programme in nearby villages on Environment Consciousness And Social issues .



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Signature of the Coordinator IQAC

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**Principal**  
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