

**Sant Gadge Maharaj Art, Commerce and Science College, Walgaon  
Tq. & Dist. Amravati**

**Code of Conduct**

**For students :**

1. Conduct him/her properly and observe strict discipline within class-rooms, library, laboratory, office and college campus.
2. She/he shall not do any act that directly or indirectly causes disturbance to functioning of the college.
3. She/he shall attend all the lectures and practical's as prescribed by the University.
4. Any student found indulging in acts contrary to above mentioned code of conduct, punitive action will take against him/her by, or on behalf of, the Principal as mentioned in the above quoted act and ordinance.

**The following acts will be treated as gross indiscipline that can invite action:**

- Securing admission to any courses using fabricated documents or by suppression of facts.
- Obstructing any student to take part in academic, co-curricular, cultural or extension activities.
- Possessing or using any fire arm or lethal weapons or explosives.
- Indulging in any act of Ragging, Sexual Harassment, Violence
- Instigating any violence or participating or organizing violent demonstrations or agitations or violent strikes.
- Stealing or damaging any property, documents or records of the college.

**Code Of Conduct For Teachers :**

1. Respect the right and dignity of students in expressing his/her opinion
2. Deal justly and impartially with students
3. Recognize the differences in aptitude and capabilities among students and strive to meet their individual needs

4. Encourage students to improve their attainments, develop their personalities and at the sametime contribute to community welfare
5. Be affectionate to students
6. Pay attention only to the attainments of the students in assessment of merit
7. Make yourselves available to students even beyond their class hours
8. Aid students to develop an understanding of our national heritage and national goals
9. Refrain from inciting students against other students, colleagues or administration

### **Code of Conduct for Non -Teaching Staffs :**

1. Every staff employed in the college shall discharge his/her duties efficiently and diligently and shall conform to the rules and regulations.
2. No Staff employed in a college shall absent himself from his/her duties without prior permission. In case of sickness or absence on medical ground, a medical certificate to the satisfaction of the college authorities shall be produced within a week.
3. No staff employed in a college shall engage himself/herself in any political activity