

**Sant Gadge Maharaj Art, Commerce and Science College, Walgaon  
Tq. & Dist. Amravati**

**Minutes of IQAC Meeting**

**Dated : 06/08/2020 at 2.00 p.m.**

**Agenda of meeting :**

- Compliance of previous meeting.
- Conformation of the minutes of previous meeting.
- Budget of college for the academic year 2020-21.
- To organize online webinar/ conference / workshop.
- To make collaboration with educational institutes.
- To make memorandum of understanding (MOU).
- Subject with the permission of chair.

**Compliance of previous meeting dated 12/03/2020**

- Conferences / workshops will be organized.
- College website updated.

**Minutes of the Meeting :**

- The minutes of IQAC meeting held on 12/03/2020 were read with compliance and unanimously confirmed.
- Budget of college for academic year 2020-21 place in the meeting. Budget of college for academic year 2020-21 approved unanimously by IQAC.
- It is decided that conference / workshops will be organized in academic session 2020-21. Further it is also decided that due to COVID -19 pandemic these conference

/ workshops would be organize in online mode.

- For exchange of faculty, students it is decided that collaboration with educational institutes will be make. Further for this purpose nearby colleges should be selected.
- For the betterment of college students it is decided that to make memorandum of understanding (MOU) with industry, educational institute.

**IQAC Co-ordinator**

**IQAC Chairman**

**Minutes of IQAC Meeting with Teaching & Non-teaching Staff**

**Dated : 11/09/2020 at 3.00 p.m.**

**Agenda of meeting :**

- Compliance of previous meeting.
- Conformation of the minutes of previous meeting.
- Preparation of AQAR for academic session 2019-20.
- To start Master in Commerce (M.Com) Programme.
- To finalize the academic calendar of 2020-21.
- To finalize activity plan of 2020-21.
- Discussion on report of feedback of various stakeholders.
- Discussion on students satisfaction survey.
- Subject with the permission of chair.

**Compliance of previous meeting dated 27/01/2020**

- AQAR of 2018-19 prepared and submitted to NAAC office.

#### **Minutes of the Meeting :**

- The minutes of IQAC meeting with teaching & non teaching staff held on 27/01/2020 were read with compliance and unanimously confirmed.
- Instructions were given to all staff members & criterion in charge to compile the data related to AQAR as early as possible & submit it to AQAC co-ordinator.
- Higher & Technical Education Department, Govt. of Maharashtra, as per their order dated 31/07/2020 gave permission to start M.Com. In this regard IQAC has expressed satisfaction & decided unanimously to start admission to M.Com.
- The academic calendar of 2020-21, prepared by academics calendar committee is presented in IQAC. Due to COVID -19 Pandemic situation college not open for students. As per UGC guidelines academic session will be resume from 1<sup>st</sup> November. Hence it is decided that the academic calendar will be finalized after guideline of SGBAU,Amravati.
- The proposed activities organized by various departments & working committees placed in the meeting. After discussion, plan of activities & functions supposed to be implemented is finalized. It is also decided that this activity plan will be displayed on notice board & circulate among the staff members.
- Feedback of various stakeholders presented in meeting. On the basis of feedback / demand it is decided that college will start post graduate programmes (M.A.) in future. Further IQAC expressed satisfaction for positive feedback from stakeholder.
- Report of student satisfaction survey presented in meeting. Overall student satisfaction survey is positive & students are satisfied.

**IQAC Co-ordinator**

**IQAC Chairman**

#### **Minutes of IQAC Meeting**

**Dated : 23/11/2020 at 12.30 p.m.**

#### **Agenda of meeting:-**

- Compliance of previous meeting.

- Conformation of the minutes of previous meeting.
- Online lectures of students.
- Proposal to start M.A.
- Review of AQAR preparation.
- Subject with the permission of chair.

#### **Compliance of previous meeting dated 06/08/2020**

- 04 online webinar organized by college.
- Collaboration with academic institute made.
- MOU with industry & coaching center made.

#### **Minutes of the Meeting :**

- The minutes of IQAC meeting held on 06/08/2020 were read with compliance and unanimously confirmed.
- Due to COVID-19 Situation face to face / regular teaching is not started yet. College subscribe monthly package of ZOOM App for online teaching. For this purpose Whatsapps Groups of students are made by faculty members. Faculty members conduct online lectures regularly.
- As per the demand / suggestions of stakeholders it is decided to submit proposal to concern authority for starting M.A. (Master in Arts) in Political Sci. & Sociology.
- Criterion wise review of NAAC related work taken. Data related AQAR of 2019-20 almost collected & data entry on NAAC Portal will be started soon.

**IQAC Co-ordinator**

**IQAC Chairman**

## **Minutes of IQAC Meeting with Teaching & Non-teaching Staff**

**Dated : 07/01/2021 at 03.00 p.m.**

### **Agenda of meeting :**

- Compliance of previous meeting.
- Conformation of the minutes of previous meeting.
- Status of AQAR submission.
- To review the NAAC related work.
- Subject with the permission of chair.

### **Compliance of previous meeting dated 29/09/2018**

- Information related to AQAR 2019-20 is entered on NAAC portal & checking of data is in progress.
- M.Com Programme started.
- Academic Calendar of 2020-21 is finalized.
- Activity plan 2020-21 is prepared.

### **Minutes of the Meeting :**

- The minutes of IAQC meeting with teaching & non teaching staff held on 11/09/2020 were read with compliance and unanimously confirmed.
- Date of AQAR submission extended by NAAC, therefore AQAR is not submitted. Data uploaded on NAAC portal is scrutinize by respective criterion co-ordinator. AQAR will be submitted probably in the month of February.

- Activities implemented, work done related to NAAC in this academic session was discussed. Due to COVID-19 Pandemic less number of activities are organize in this academic year.

**IQAC Co-ordinator**

**IQAC Chairman**

**Minutes of IQAC Meeting**

**Dated : 16/03/2021 at 03.00 p.m.**

**Agenda of meeting:**

- Compliance of previous meeting.
- Conformation of the minutes of previous meeting.
- Construction / extension of building.
- Subject with the permission of chair.

**Compliance of previous meeting dated 23/11/2020**

- Online lectures through ZOOM App conducted.
- Proposal to start M.A. Programme submitted to concern authority.

**Minutes of the Meeting :**

- The minutes of IAQC meeting held on 23/11/2020 were read with compliance and unanimously confirmed.
- M.Com Programme commenced in college from this academic session & proposal to start M.A. programme from next academic session is also in pipeline. Hence in the context it is unanimously decided to construct two classrooms of 600 sq. ft each.

**IQAC Co-ordinator**

**IQAC Chairman**