

FOR 3rd CYCLE OF ACCREDITATION

SANT GADGE MAHARAJ ARTS, COMMERCE AND SCIENCE COLLEGE, WALGAON DIST. AMRAVATI

NEAR WALGAON POLICE STATION, AT POST WALGAON DIST AMRAVATI 444801

www.sgmmwalgaon.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

May 2023

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

'The aim of education is gaining knowledge, not of facts, but values" -William S. Burroughs

Sant Gadge Maharaj Arts, Commerce and Science College, Walgaon was established in 1991, is one of the leading institutions in rural region which is established by 'Late Babasaheb Varhade Education Society ,Amravat (LBVESA)'. It was founded by Hon'ble Ex- MLA Late.Dr. Anilbhau alias Bhausaheb Varhade. The founder president of this institution, being from farmer's family and a social worker, a prominent politician, wanted to do something for the society. He was aiming to provide higher education to the students of economically backwards community, wards of agricultural labors and the farmers who otherwise would have been deprived of the opportunity of getting higher education. With this ojective they put their efforts in the right direction, and they succeeded in their mission. The college has been rendering valuable service in the field of education to the students for the last 30 years. All the institutions which were started by the (LBVESA) seeks to fulfill the goal of providing higher education to students belonging to the socially and the economically backward classes of the society.

The main objective of our institution is to to provide educational facilities to the rural and under privileged. To make students self reliant and competent enough to face the challenges ahead. To make them walk on the path shown by Sant. Gadge Baba (Great Social Reformer) and propagate value based education, to associate them with natural, social, cultural and global environment.

The college started initially with Under Graduate Arts and Commerce Programmes. At present in addition to this Post Graduation programmes in Commerce, Sociology and Political Science were commenced. Further Sant Gadge Baba Amravati Univercity (SGBAU), Amravati recognized research centre in four subjects. The college has a permanent affiliation with Sant Gadge Baba Amravati University, Amravati and UGC recognized it with 2(f) and 12 (B). It has competent teaching staff and adequate academic facilities

Vision

Vision Statement

To propagate value based education, to associate them with natural, social, cultural and global environment. To impart quality education, training so that potentiality should make them complete human being with committed and competent nature to face the environment of globalization. We want to shape the personalities of students by participating research work as well as extension work for the society so that students should be with scientific temper and research oriented.

Mission

Mission Statement:

To strive for the academic excellence and make students self reliant and competent enough to face the

challenges ahead. To make them walk on the path shown by Sant. Gadge Baba .

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- 1. All faculties are experienced and dedicated.
- 2. Most of the faculties of college have highly qualified i.e. Ph.D. holders.
- 3. Four faculty members of our college work in Board of Studies of SGBAU, Amravati and one of them is working as Dean of Faculty .
- 4. Faculty members worked as Paper Setter, Member of Moderation Committee. Hence they are well experienced and students are benefited from their knowledge.
- 5. College has adequate number of computers and facilities for students.
- 6. The active NSS unit and Study Forums of each subject contributed positively in the development of students.
- 7. The campus is enabled with broad-band internet connectivity of 100 Mbps. The ICT facilities strengthen the teaching-learning process long-lasting.
- 8. Feedback mechanism benefits the institution for development.
- 9. Discipline in the campus.

Institutional Weakness

- 1. Most of the students belong to poor, backward and downtrodden society hence lack of proper studious atmosphere is the hurdle in achieving better results.
- 2. Amravati is only 12 km away from Walgaon therefore brilliant students as well as student from economically upper class preferred to learn at Amravati.
- 3. International, National collaboration is not up to the mark.
- 4. Being located in rural area activities has seasonal impact.
- 5. Lack of industrial development in this area.

Institutional Opportunity

- 1. It is one of the well known higher educational institute from rural area having certificate courses like Fashion Designing and Computer & Information Technology for students.
- 2. Commencement of PG courses and recognition of research centres (PhD) in four subjects
- 3. Creative atmosphere of competitive examination is at rise.
- 4. Introduction of new programmes with skill-oriented and local relevance.

Institutional Challenge

- 1. Development of professional attitude in students.
- 2. To control dropout rate.
- 3. To generate funds for the college development
- 4. Due to absence of non-salary grants, lack of fund for carrying out the student welfare schemes.

- 5. To motivate the students to improve technical exposure and communication skills.
- 6. Improvement of ICT competencies among rural based students.

Students are not interested/understand the importance of competitive examinations.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Sant Gadge Maharaj Arts, Commerce and Science college ,Walgaon. Dist. Amravati (M.S.) run by Late Babasaheb Varhade Education Society, Amravati. This college was established in 1991 to meet the educational needs of students from rural areas. The college has clearly stated its vision, mission and objectives and they are communicated to all stakeholders through college prospectus and institutional website.

Our college is affiliated to Sant Gadge Baba Amravati University and the curriculum is designed by Parent University is adopted and implemented by the college. Four faculty members worked on Board of Studies further one faculty member worked as Dean of Commerce and Management faculty. Hence the faculty members are actively involved in curriculum design. Faculty members are also involved in university examination related work such as Paper Setter, Subject Examination Committee and Paper Valuation etc.

The college carries out the action plan by designing academic calendar, Time table, Teaching plan etc. Teaching and learning process are consistent with the mission and vision of the institution. College run two Add on/Certificate courses Fashion designing and Computer and Information Technology. These courses are very useful to students for getting a job in various sectors and also create self employment.

The college offers three years integrated course in B.A. and B.Com at Under Graduate level and two years Post Graduation courses in M.A. (Political Science), M.A. (Sociology), M.Com. In BA programme the students have choice to select three subjects from Six optional subjects whereas in B.Com programme the final year students have to choice two elective subjects In M.Com, M.A (Political Science) and M.A (Sociology) the students have choice in elective subjects. Affiliated university recognized research center in four subjects (Political Science, Commerce, Marathi and Library Science).

The college has a feedback mechanism on syllabus and feedback of stakeholders collected, analyzed and appropriate action taken on it. Departments of our college organized field trip, study tours and also industrial visit. The students participated in various curricular, co-curricular and extra-curricular activities

Teaching-learning and Evaluation

The admission procedure at College is very transparent in nature. Government resolutions are strictly followed regarding reservation in admissions. Even excess students from reserve category are admitted if they fulfill the required criteria. Students are provided with the information regarding admission, college etc. through the prospectus published by college. The website containing the required information is regularly updated by the college and is available to every student.

The academic syllabus is properly planned, and it is a mix of classroom lectures, group discussions, seminars, presentations, Q&A sessions, participative & experimental learning. Two Unit tests are conducted in between

of each first and second semester, Results of the unit tests are made available for the students. Along with this, the practical sessions for Home-economics and computer are arranged.

ICT tools such as Google Meet, Zoom, WhatsApp are used by the faculty members. The college has Interactive Board in Seminar Hall and three classrooms are well-equipped with the LCD projector and screen. Faculty members use these facilities in teaching learning process

All the rules enshrined by the college, university and UGC and properly practiced by the staff and are informed to the students. The teachers are appointed through the university's selection committee in accordance with the norms led down by the UGC and the Government of Maharashtra.

Mentor Mentee Scheme

In this scheme responsibility of students is given to teachers. In the beginning of academic session students are allotted to teachers. For this scheme specially designed form is given to teachers (Mentor) to collect the information of Mentee. Mentor are in touch with their allotted students and resolved the issue if they have.

Award Scheme for Meritorious Students

Award scheme is initiates with the financial contribution of faculty members of college. Through this scheme, students are encouraged to get more marks by creating healthy competition.

Remedial Coaching

For slow learners remedial coaching classes is conducted. Through this coaching special attention is given on slow learners.

Student Satisfaction Survey is conducted online. Feedback regarding the same is taken from the students through Google Form.

Research, Innovations and Extension

During the academic session 2017-18 to 2021 - 22 the college has total 14 teachers. Among them 10 teachers are awarded with PhD degree by Sant Gadge Baba Amravati University Amravati. 8 teachers are recognized as PhD supervisors. In four subjects the college runs PhD research centers in which 24 PhD scholars are pursuing their research. 18 students under the supervision of college supervisors have completed their PhD research degree during 2017 to 2022.

Under intellectual property rights 05 workshop were organized by college which include one state level online workshop on "Plagiarism and Style Manual", one each workshop on Copyright and Trademark whereas two workshops on Research Methodology are organised by the college. Every year teachers of the college publish research articles in International and National Journals. During assessment period 69 research articles are published by the teachers similarly, 15 books and 11 chapters in books are published by college teachers.

The college has established collaboration between (Commerce Department) Commerce Department of GS Tompe Arts, Commerce and Science College, Chandur Bazar on 25th July 2017. Collaboration of Marathi and Home Economics Departments are also established with the respective Departments of Dattatrey Pusadkar Arts

College, Nandgaon Peth on 18th June 2020.

MOU with Maharashtra Center for Entrepreneurship Development, Aurangabad on 1st October 2019, MOU with Unique Academy, Amravati on 7th July 2020 and MOU with Sai Motors, Amravati on 5th August 2020 have also been signed by the college.

With the help of college departments, NSS unit has organised many extension activities like Plastic free campaign, Voter Awareness campaign, Save Girl Child campaign, Eye Donation campaign, Cleanliness Drive, Tree Plantation, Drip Irrigation campaign, Earth Pollution Awareness campaign, Distribution of School material to needy, COVID 19 Vaccination camps, Masks & Sanitizer Distribution during COVID 19 pandemic etc.

Infrastructure and Learning Resources

The total area of college campus is 1.55 Hectare and total built up area is about 7900 sqft comprising 17 rooms. The institution has well equipped two laboratories (Home- Economics & Computer). Three class rooms among six have furnished with LCD projector along with internet facility for teaching-learning process. The infrastructure of the institute includes Seminar Hall, Two Laboratories, 06 Classrooms, Library, Ladies Common Room, Staff Room and adequate space for office.

Three rooms of 2000 sqft. have been constructed during last five years from college funds and financial help of management. The college sports department is equipped with various sports instrument. There is adequate space provided for sports.

Meeting of library advisory committee is organaized regularly and decisions about library budget, procurement of books & decisions related to improvement of library services and facilities are taken in this meetings. Two room of 750 sqft allotted to library which include reading room. At present library have 6772 books. The collection of library is well balanced. In addition to this Nlist Database developed of INFLIBNET subscribed by library. Through this database number of fultext reputed journals and books are available for access. Library has partially automated with LIBSOFT software. Database of library collection is created in LibSoft Software. Issue- Return of books, OPAC facility is provided to users.

There are 24 computers available in computer laboratory,02 computers in Library and 05 computers at Network Resource Centre is available for the use of students. The college has English learning software OREII.

The campus is enabled with Wi-Fi facility. The FTTH (Fibre To The Home) broadband internet facility with 100 mbps is available for the students in the library, computer laboratory and in college campus

Necessary amount is used to spend on the maintains of college academic and physical facilities like laboratories, computer etc. From security point of views CCTV are installed in each room and at important places in college. College have a Power Generator of 1.5 KVA to maintain for uninterrupted power supply. For the safety of students, staff Fire Extinguishers are available in the college.

Student Support and Progression

College publishes its updated prospectus every year. It provides all details about college administration, Teaching and Non-Teaching staff, courses, fee structure, awards given by college, college magazine, library facilities and National Service Scheme etc.

The college with the help of Maharashtra Government provided students the facility of Government of India scholarship, free ship and EBC concession. Approximately 40% students from the enrolled number are benefited with this facility. Minority scholarship is also provided to students. The college has composed many academic and administrative committees under which many useful and healthy programs have been organized. During the last 5 years number of capacity building programmes are organized such as Softskill Development Workshop, Yoga and Meditation, Language Communication Skill. Career Guidance Cell also organize programme on career guidance and competitive examinations due to these initiatives many students are benefited. After passing final year examinations, number of students take admissions to higher education (PG) in other institutes.

In sports many students have achieved remarkable success by representing university in Inter University Tournaments, State Level tournaments. The college has host Inter Collegiate Kabaddi zone tournaments in the year 2017-18 and 2019-20. College students participate in Kabaddi, Volleyball, Cross country, Weightlifting etc. sports in Inter- Collegiate tournaments. Further for the benefit of college students, college also organize sports and cultural events every year many students are actively participated in these events/sports.

Every year students magazine 'Pedhimay' is published. It includes prose and poetry written by students, articles on all subjects, biographical parts of great personalities, sports, current topics of society. Sometimes magazine is devoted to special theme such as conservation of environment.

The college has registered Alumni Association in which every year new students are being registered. The meeting of Alumni has also been called in a year

There are Committees like Anti Ragging Cell, Redressal Cell for Sexual Harassment of Women's & Grievance Redressal Cell to solve the problems of students and staff. As per the rules and regulations all committees works to maintain grievance free campus.

Governance, Leadership and Management

The college has well defined vision, mission and objectives. The Management of the college is apex body and the Principal plays vital role between the Management and teaching and non-teaching staff. The coordination and monitoring mechanism are controlled by working committees of teachers, which look after various function of administration. The college has formed various committees like CDC, IQAC, Students Council and Staff Council etc. for the smooth functioning, effective implementation and improvement of policies and plans. The students are also the members of various committees. The college prepared a perspective plan and college development is done as per this plan

To maintain all data of enrolled students in one software the college installed Admission Software "Campus ERP" to keep all data on a click. It help to implement e-governance regarding student admission and support.

As per government rules all type of leaves including Medical, APL, EL, Maternal, Duty leave, On duty leave etc. are available to college staff. Similarly loan facilities like GPF loan, bank loan, Credit Society Loan are also made available to staff. The performance of teachers in the area of academic, administrative and research is

judge through API, Academic Performance Indicator prescribed by University. The college prepared separate format to judge the performance of non teaching staff.

All teachers are motivated to participate in Refresher Courses, Orientation Courses, Short Term Courses and in all types of Conferences, Workshops and Seminars.

The college regularly conducted financial audit through Chartered Accountant (CA). The college regularly organized IQAC meeting and instructed staff to improve teaching learning on the basis of stakeholders feedback as well as suggest the decision makers to improve college facilities like physical and administrative. In the last 5 years college organized One Conference, Two Workshops in collaboration. In addition to this college organize seven Conference and Webinars. From the last 3 years college took active participation in NRF

Institutional Values and Best Practices

Every year college prepare action plan to run all types of activities in college expected by stakeholders. Likewise the college prepared "Gender Sensitization" plan to organize various awareness program to maintain gender equality and to sensitize stakeholders regarding women safety. The college has Redressal Cell for Sexual Harassment of Women's & Grievance Redressal Cell which helps to keep watch on all in discipline and anti activity. The college has separate girls common room. The college organize regular awareness program on gender sensitization, in which various eminent resource persons guide students. All stakeholders specially girls are advised to put their complaint if any in college complaint/ suggestion box placed in campus. The college regularly celebrates birth and death anniversaries of all Great Persons or National Heroes to make students aware about the valuable thoughts of them

The college use maximum LED bulbs to save electricity. Students are also instructed to save electricity by wall sheet hanged in various classrooms. All types of waste are disposed as per the waste management policy of college. Unused or damage electric equipments, E- waste, waste batteries, old newspaper etc are sold to authorized vendors. College build small Check Dam to store Rain Water in college Premise, Rainwater harvesting facility is also available in the college to save water under the campaign of save water. Waste paper are used if they are one side blank. Solid waste management, waste water management etc. regularly perform by the college.

Ramp facility, Wheelchair is available for disabled stakeholders. College does green audit of campus to maintain college campus eco friendly. Trees plantation and tree conservation program are invariably organized by college. On Wednesday in every week no vehicle day has been strictly followed by all the staff members of the college to avoid pollution. Regular cleanliness drive is perform to keep campus clean. Many programs like voter awareness, superstition eradication campaign, constitution day etc. are organized.

To Best Practices Tree Plantation and Bhausaheb Varade Competitive Examination are implemented in college to make all stakeholders aware about environment conservation and about competitive examinations

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College		
Name	SANT GADGE MAHARAJ ARTS , COMMERCE AND SCIENCE COLLEGE, WALGAON DIST. AMRAVATI	
Address	Near Walgaon Police Station, At Post Walgaon Dist Amravati	
City	Walgaon	
State	Maharashtra	
Pin	444801	
Website	www.sgmmwalgaon.org	

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dinesh W Nichit	0721-2386276	9420713622	-	sgmacsc139@sgba u.ac.in
IQAC / CIQA coordinator	Sanjay N Wagh	0721-2386004	8788172523	-	sanjaynwagh@gma il.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution		
By Gender	Co-education	
By Shift	Regular	

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details		

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition			
Under Section	Date	View Document	
2f of UGC	03-01-2008	View Document	
12B of UGC	25-01-2010	View Document	

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/App roval details Inst itution/Departme nt programme	Day,Month and year(dd-mm- yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus					
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.	
Main campus area	Near Walgaon Police Station, At Post Walgaon Dist Amravati	Rural	3.83	734	

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Pr ogramme/C ourse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Com merce And Management	0	HSc	Marathi	120	77
UG	BA,Arts	0	HSc	Marathi	120	6
UG	BA,Arts	0	HSc	Marathi	120	5
UG	BA,Arts	0	HSc	Marathi	120	2
UG	BA,Arts	0	HSc	Marathi	120	1
UG	BA,Arts	0	HSc	Marathi	120	1
UG	BA,Arts	0	HSc	Marathi	120	19
UG	BA,Arts	0	HSc	Marathi	120	10
UG	BA,Arts	0	HSc	Marathi	120	14
UG	BA,Arts	0	HSc	Marathi	120	9
UG	BA,Arts	0	HSc	Marathi	120	2
UG	BA,Arts	0	HSc	Marathi	120	4
UG	BA,Arts	0	HSc	Marathi	120	1
UG	BA,Arts	0	HSc	Marathi	120	1
UG	BA,Arts	0	HSc	Marathi	120	5
PG	MA,Political Science	0	B.A.	Marathi	60	9
PG	MA,Sociolo gy	0	B.A.	Marathi	60	13
PG	MCom,Com merce And Management	0	B.Com	Marathi	80	42
Doctoral (Ph.D)	PhD or DPhil,Marat hi	0	M.A.	Marathi	2	2
Doctoral (Ph.D)	PhD or DPhi 1,Political Science	0	M.A.	Marathi	6	0

Self Study Report of SANT GADGE MAHARAJ ARTS , COMMERCE AND SCIENCE COLLEGE, WALGAON DIST. AMRAVATI

Doctoral (Ph.D)	PhD or DPhi l,Commerce And Management	0	M.Com	Marathi	26	15
Doctoral (Ph.D)	PhD or DPhil,Librar y And Information Science	0	M.L.I.Sc	English	6	5

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor			Assoc	iate Professor			Assistant Professor				
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				2				5				8
Recruited	2	0	0	2	3	2	0	5	1	0	0	1
Yet to Recruit		-1		0				0				7
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit		1	1	0				0		1		0

	Non-Teaching Staff							
	Male	Female	Others	Total				
Sanctioned by the UGC /University State Government				8				
Recruited	4	0	0	4				
Yet to Recruit				4				
Sanctioned by the Management/Society or Other Authorized Bodies				0				
Recruited	0	0	0	0				
Yet to Recruit				0				

Technical Staff								
	Male	Female	Others	Total				
Sanctioned by the UGC /University State Government				0				
Recruited	0	0	0	0				
Yet to Recruit				0				
Sanctioned by the Management/Society or Other Authorized Bodies				0				
Recruited	0	0	0	0				
Yet to Recruit				0				

Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	2	0	0	3	1	0	0	0	0	6
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	1	0	1	0	0	2
UG	0	0	0	0	0	0	0	0	0	0

	Temporary Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

	Part Time Teachers									
Highest Qualificatio n	Professor		Associate Professor			Assistant Professor				
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties						
Number of Visiting/Guest Faculty	Male	Female	Others	Total		
engaged with the college?	3	2	0	5		

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	287	0	0	0	287
	Female	152	0	0	0	152
	Others	0	0	0	0	0
PG	Male	95	0	0	0	95
	Female	51	0	0	0	51
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	14	0	0	0	14
	Female	8	0	0	0	8
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years							
Category		Year 1	Year 2	Year 3	Year 4		
SC	Male	72	79	88	108		
	Female	68	59	73	83		
	Others	0	0	0	0		
ST	Male	9	4	10	10		
	Female	11	10	8	5		
	Others	0	0	0	0		
OBC	Male	109	110	164	213		
	Female	63	52	68	101		
	Others	0	0	0	0		
General	Male	26	26	30	40		
	Female	0	3	6	8		
	Others	0	0	0	0		
Others	Male	65	66	66	72		
	Female	29	47	53	55		
	Others	0	0	0	0		

452

456

Institutional preparedness for NEP

Total

1. Multidisci	nlinary/	interdisci	plinary:
1. Iviaidansei	pilliai y/	micel disci	pilitar y.

Late Babasaheb Varhade Education Society's ,Sant Gadge Maharaj Arts,Commerce and Science College, Walgaon is located in rural area The parent institution has three more educational branches. It has one school and junior college at walgaon, Junior and Senior college at Bhatkuli and one Bed College at Amravati. Parent institution introduced these educational institute to provide fundamental rights of education and educational facilities to community located in Walgaon and nearby rural area of Walgaon. Hence, it can work as per guidelines of National Education Policy 2020, provide educational facility right from Middle school to higher education. The institution is affiliated to Sant Gadge Baba

566

695

Amravati University, Amravati. The institute follows CBCS/elective pattern as provided by the affiliating university. At Present, we have 2 Undergraduate programmes (BA, B.com), 3 Post Graduate Programmes (MCom, MA), Ph.D. programmes in four subjects. The Parent Institution is running two Colleges. The academic collaboration with the established multidisciplinary sister branches is also possible. Such blend of core subjects and interdisciplinary approach will help students to shape their career options. The institute is prepared to offer interdisciplinary courses, if our university has in its perspective plan. Apart from that institute offer short term add-on courses for the students to develop their skill with related to subjects and institute give opportunity to all students to take opportunity to take admission to any course to develop their Multidisciplinary/Interdisciplinary knowledge. Hence, the college is well prepared for NEP policy of Multidisciplinary/interdisciplinary approach.

2. Academic bank of credits (ABC):

Being affiliated to Sant Gadge Baba Amravati University, Amravati, Our college is bound to follow the courses, syllabi and other rules & regulations of the affiliating University. Owing to the implementation of National Education Policy, the affiliating University has already taken initiatives to introduce Credit Based System at Post-Graduate level and started implementing in a phase-wise manner at the Undergraduate level. The Academic Bank of Credits (ABC) would provide digital platform for the students for credit recognition, credit accumulation, credit transfers, and credit redemption. The initiative undertaken by the affiliating University is at preparatory phase. The first year students register for the ABC in this academic year.

3. Skill development:

The affiliating university initiated the implementation of learning outcome based curriculum framework for the UG programme which is consistent with the objectives of NEP for fostering quality education. It includes the translation of academic research into innovations for practical use to socio-economic development. Involvement of public and private sector investment in higher education will develop alternative learning modes such as open and distance learning modes. Introduction of the MOOCs will help students to develop their skills. By introducing the Project work, summer training programmes,

	internship and industrial training programmes skills of the students will be enhanced. Career-oriented programs/Skill courses like Fashion Designing, etc. are introduced. Soft Skill, Language Communication Skill etc workshops for students are organized. The Institute is focusing on the courses that encompass Basic Skill building. The institute having number of programs and courses, the students have a large amount of flexibility in choosing curriculum, certain subjects.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	New subject "Discovery of Bharat" included in curriculum as Generic Elective Subject in CBCS syllabus of I st semester. This subject include knowledge from ancient India and modern India, and a clear sense of India's future aspirations with regard to education, health, environment, etc. Our faculty use local language (Marathi) in the teaching learning process & to explain scientific terms. Faculty members take the support of online study material available on the internet. They are encouraged to prepare subject material and to translate vocational courses and value-added courses into the regional language. Teachers are suggested to write research articles in the regional languages. We conduct several cultural programs such as Marathi Bhasha Din, Birth /Death Anniversary of various eminent persons to support promotion of Indian language system and to inculcate love for Indian culture. Students participated at university/State Level Cultural event.
5. Focus on Outcome based education (OBE):	Learning outcomes of all the programs that we offer have been defined. Students are conveyed about these outcomes time and often. The academic calendar of the institution is designed to see that students learn more and grow more to achieve the stated outcomes. Faculty are trying to do best for POs,COs and PSOs of concerned subjects. At the end of session feedback taken with the support of feedback mechanism system followed by action taken report. Attainment of the course calculated at the end of session.
6. Distance education/online education:	Presently institute has distance and higher education learning centre of YCMOU, Nashik. To cope up with the advanced teaching skills and to understand current online teaching trends, teachers are motivated to participate in advanced pedagogy training programs. Teachers are encouraged to undergo courses available on SWAYAM and NPTL

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Electoral Literacy Club has been now established. Earlier NSS unit has organized programmes about Electoral Literacy like "Voter Awareness Rally" and National Voter Day.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Electoral Literacy Club has been established. The club has following members. Dr Madhuri Bhatkar Convener Prof Harishchandra Gajbhe Member Prof Priya Khorgade Member Up to now "Electoral Literacy programmes were being conducted by the students of NSS/NSS unit. So in that sense Electoral Literacy Club is functional.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	College Staff appoint by Government as election Officers in General Elections/ Election process and work as per the directions of election commission. College also carried out voter awareness rallies in nearby villages. To promote fair election, students contribute voluntarily in the process of electoral awareness campaign in nearby villages. College organized 'National Voter Day' programme for students to create consciousness concerning voting rights.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	As of now no project or survey has been done but in future it will be implemented like voter awareness drive and many more.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Majority of above 18 Year students in college are registered as voter and college will arrange regular awareness programmes for registration as voters & casting of votes in election.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
671	547	437	452	430

File Description	Document
Upload Supporting Document	<u>View Document</u>
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 12

2	File Description	Document
	Upload Supporting Document	<u>View Document</u>
	Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
9	10	11	11	11

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
7	5	9	5	11

Self Study Report of SANT GADGE MAHARAJ ARTS , COMMERCE AND SCIENCE COLLEGE, WALGAON DIST. AMRAVATI

File Description	Document
Upload Supporting Document	<u>View Document</u>

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The college follows the syllabus prescribed by Affiliating University. For the effective delivery of curriculum, our institute follows the following ways.

Faculty and Departmental Meetings

At the beginning of the academic year, the meeting of all faculties is conducted by the principal. The principal instructs to prepare and submit the academic calendar and teaching plans for the academic year. For effective curriculum delivery teaching departments also conduct their internal meetings.

• Academic Calendar

The college prepares an academic calendar in consultation with faculty members and IQAC for the effective delivery of the curriculum prescribed by the university.

• Teaching plans

As per the syllabus allotted to the teachers, the teaching plan is prepared by the concerne teacher. This plan includes the number of days required for teaching the syllabus prescribed by university and also the number of days required for to conduct internal examinations.

• Timetable

The timetable committee prepares the timetable of the college and it is communicated to the faculty and the students.

• Teacher's diary

The teacher's diary is maintained by every staff member to keep the track of the teaching-learning process and regularly checked by the principal.

• Use of teaching aids and ICT facility

Faculty members are encouraged to use suitable teaching aids and ICT-enabled teaching methods for effective curriculum delivery. The college has provided ICT infrastructure including Computer Lab, an Internet facility and Wi-Fi to the faculty and students in the campus. The faculty of the college use PPT presentation in the teaching process for effective delivery of the curriculum.

• Continuous Internal Evaluation System

The college has prepared an annual schedule for an internal evaluation system for the students. Unit Tests, home assignments, tutorials, seminars, projects, group discussions, field visits, and university examinations are conducted cautiously and effectively. Hence college focus on continues evaluation of Teaching Learning Process by way Daily Dairies, Feedback, Internal examinations.

• Slow and Advanced Learners

All departments of the college analyze the results of the students and the list of the slow learners and advanced learners is made. Remedial classes are conducted for slow learners and in the beginning of academic session, Bridge Course/ Induction Programme are organized for first year students whereas additional activities such as awards are given to topper students i.e. to advanced learner.

Feedback of Students

The teaching-learning process is monitored by the college through the collection of feedback from students. IQAC discusses the analysis done by the Feedback Committee. IQAC suggests the action to be taken and forwarded to the Principal.

• Members of Board of Studies (BOS)

Four faculty members of our institute is a member of BOS and one of them is also a Dean of Faculty. Curriculum designing and implementation is the main function of BOS and our faculty members involved in this work.

Hence before the commencement of every academic year, the Academic Calendar prepared. The academic calendar is circulated among students, teachers, displayed on notice board and uploaded on college website. The schedule and activities given in academic calendar are almost followed by the college.

File Description	Document
Upload Additional information	<u>View Document</u>

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 02

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2 Percentage of students enrolled in Certificate/Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 8.79

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
59	40	38	30	56

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Sant Gadge Maharaj Mahavidyalaya, Walgaon strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the economic and social development of the nation besides acquiring skills for logical reasoning and decisions in times of crisis.

Gender Issues:

Constitutional provisions, Reservation policies especially for women are taught in Political Science. Topics like Sex ratio, education of child, social groups, urbanization, modernization are the component of Sociology syllabus. In English and Marathi gender issues are tenderly revealed to the students. The issues of gender equality are portrayed in poetry, short stories and prose.

Numbers of programs are conducted for women and girl students such as organization of hemoglobin check up camps. The Prevention of Sexual Harassment Cell organizes programs on Woman Empowerment, Laws for Woman, Women's Day etc. The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like save girl child campaign, poster exhibitions, wall paper presentations etc.

Environment and Sustainability

Environment Science is a compulsory subject for 4th Semester students of BA and BCom, faculty makes students aware of the basic components of environment and their applications in various fields. Institute implements the best practice of Abhalmaya (Tree Plantation Programme) through this activity environment consciousness inculcated among students and neighborhood society.

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit organize special camp at adopted village. In these camps, N.S.S. organizes various environment related programs like village cleanliness, cleaning of gutters, digging of soak peats, eradication of ganjar grass, plastic free drive, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. College celebrates various days like World Environment Day, N.S.S. Day etc. to aware the students about environment protection.

Human Values:

Human Values are covered in curriculum of Political science, Home-Economics, Economics, History, Sociology, Marathi and English.

To create scientific approach and social awareness among the students, lectures and programmes are organised. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter's awareness program, Road safety Campaign, Blood donation camps, etc.

Professional Ethics:

Every year on 5th September, Teachers Day is celebrated this programme is useful to aware the students and staff regarding professional ethics. The topic Professional ethics are taught in the subjects like Commerce, English, Marathi, Economics and Political Science. Communication and soft skill has also a place in many subjects and specially BCom and MCom Programm (**Principal of Business Management**, **Entrepreneurship etc**).

Details of Cross Cutting issues included in syllabus is given in additional information.

File Description	Document
Upload Additional information	<u>View Document</u>

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 29.81

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 200

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 85.05

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
315	283	231	211	246

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
440	328	240	240	264

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 89.62

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
185	157	118	119	129

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
230	172	126	126	136

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 74.56

2.3 Teaching-Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Teachers focus on the activities of student-centric methodologies in the teaching-learning process.

Field-based student centric activities such as field visits, industrial visits, study tour, bank visits and classroom-based experiential learning includes presentations, seminars, group discussion etc. are conducted.

Students are given opportunities to participate in Elocution Competitions, Speech in various programmes which improve their confidence and problem-solving abilities.

College also encourages the participation of students in Youth Festivals organized by SGBAU, Amravati.

In order to promote creativity among students, the annual college magazine is published in which the students contribute their writings.

The college has provided the sports facilities to the students. Some of the sports persons have represented University, Inter-zonal level competitions.

Certificate and Add on courses are run in the college that helps the students getting additional skills. Our college has connected with other institutes through Collaborations/MoUs.

Remedial Coaching

For slow learners remedial coaching classes is conducted. Through this coaching special attention is given on slow learners.

Mentor – Mentee Scheme

In this scheme responsibility of students is given to teachers. In the beginning of academic session students are allotted to teachers. For this scheme specially designed form is given to teachers (Mentor) to collect the information of Mentee. Mentor are in touch with their allotted students and resolved the issue if they have.

Award Scheme for Meritorious Students

Award scheme is initiates with the financial contribution of faculty members of college. Through this scheme, students are encouraged to get more marks by creating healthy competition.

In this way college gives priority to the holistic development of the students through curricular, cocurricular, extra-curricular and field-based activities. Student representative are also appointed on college working committees.

Use of ICT in Teaching Learning

The college has Interactive Board (Touch Screen with Projector and Presentation System) in Seminar Hall and three classrooms are well-equipped with the LCD projector and screen. The college issued separate PC to each department. The college has installed Wi-Fi facility for the students in the college campus. Further, Computer laboratory, English language "Orell Communication Software" is available for the student. All staff is well familiar with the latest ICT tools. Currently due to Covid-19, all teachers were conducted online classes through zoom app and examinations with the help of Google Form.

Language laboratory of college is very useful and supportive to our students for enhancing their communication skills and soft skills

All teachers use PPT and multimedia to simplify the syllabus in a more meaningful way. Faculty members effectively mix up the theoretical classroom teaching and practical exposure through you-tube videos. Social media is also skill fully used by the faculty members through its Whatsapp group. Whatsapp group of each class prepared and through these groups students and teachers are in touch with each other. The institution encourages teachers to attend training programmes, workshops, seminars and conferences related to the ICT use for innovation in teaching learning.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 74.29

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	14	14

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 90.38

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	9	10	10	10

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Transparancy in Internal/External Assessment

Internal Marks allotment in University Examinations

As per the semester / CBCS pattern accepted by SGBAU, Amravati internal marks of 10 to 40 marks are prescribed in each subject (Course). For this internal marks Class Test, Home Assignments, Record Preparation, Viva-Voce, Seminar Presentation, Field Visit etc. parameters are prescribed by respective Board of Studies. Subject teachers on the basis of above said parameters assign the internal marks transparently.

In addition to this if students participate in inter collegiate games, Cultural Events in Youth Festival 3 marks each are allotted. If student register as NSS volunteer 5 marks and for attending NSS Camp 1 mark are allotted as incentive marks as per university guidelines.

In addition to this students are continuously assessed by class teachers with the help of internal (Unit) test, assignments, seminars etc. The academic calendar prepared at the beginning of academic year, with tentative dates of internal examinations. Accordingly, when the assessment of internal examination is done, the outcome for each student is discussed in classes by respective subject teachers and suggestion, guidance is given by the same for further improvement. The transparency is maintained by sharing answer sheets with students and the grievances of students regarding assessment, if any are addressed at the same time.

Transparency in internal examinations is maintained through the following practices:

- The setting of question paper as per the university examination pattern.
- Two unit tests per semester based on theory syllabus is conducted.

Grievance Redressal System

The grievances or problems of the students regarding the examination are addressed on two different levels viz. college and university level, depending on the nature of the issues. For this purpose College Examination Grievance Committee is formed which look after the examination related grievances. The college receives sometimes minor grievances from students and these are solved as early as possible. Any problem related to internal assessment is handled with the proper channel through the examination grievance committee. Whereas, the problem related to university examination assessments is forwarded to the university through the proper channel. The facility of photocopying, rechecking and re-evaluation is provided to the students by the university. The examination committee always provides time-bound solutions for the queries raised by the students. All the problems are entertained without exception and are resolved within a reasonable time and transparency is maintained in solving the problem of the students so that students get satisfaction.

All the notices and the instructions about the examinations are displayed on the notice boards, circulated through student-teacher Whatsapp groups.

If the student does not find his seat number or his subject has been changed by mistake during the university examination in these cases examination committee provides proper help to the students.

Detail information about resolved grievances related to examination are attached in additional information.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The institute follows the curriculum designed by the University. For the effective implementation and delivery of the curriculum, the college teachers have well-defined the Programme Outcomes (POs) and Course Outcomes (COs) for each programme offered by the institute. These outcomes were put forth in each departmental meeting and confirmed. Then they are uploaded on the college website. The students and teachers are made aware of these through the college website, which enables students to know the expected outcome of the program and visualize the importance of that course. Teachers of every department interact with the students about what they are supposed to get at the end of each program.

In addition to this at the beginning of academic session a programme **Know Your College** is organize for BA/BCom/MA/MCom Ist year students. In this programme course / programme outcomes are elaborated to them.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Attainment of Program Outcome and Course Outcome:

A well drafted proforma for analyzing POs & COs is prepared by IQAC and is circulated to the Heads of the department. The outcome of POs & COs is analyzed on the basis of University results. All the subject teachers prepared Semester-Wise evaluation Reports. Internal examination committee analyzed evaluation reports of results.

Internal Assessment and External Assessment Methods are adopted for the evaluations of program outcomes and course outcomes.

External Assessment: The performance of the students in university examination is the source to judge the Programme Outcomes (POs) and Course Outcomes (COs). This includes assessment in theory and practical examination. Students enrolled for Add On/Certificate Courses evaluated by the institutions. It is a direct evaluation process.

The benchmark of 4 point scale based on results of subject (Course) in university examination has been decided for measurement of attainment of Program Outcome and Course Outcome. The attainment of Program Outcome (PO) and Course Outcome (CO) helps the institution for strengthening the academic facilities. PO & CO analyzed on the basis of number of students appeared in university examination and students passed in examinations. Following 4 point scale has been used to assessed the attainment.

- Attainment of PO & CO at Level A: More than 75% students Pass in subject.
- Attainment of PO & CO at Level B: More than 60% and less than 75% students Pass in subject
- Attainment of PO & CO at Level C: More than 45 % and less than 60% students Pass in subject
- Attainment of PO & CO at Level D: Less than 45% student Pass in subject

Internal Assessment: As a part of the continuous evaluation the Internal assessment of students' performance is conducted. In these assessment Home Assignments, Unit Tests, Surprise Tests, Seminars, Projects, Group Discussions, etc. methods/ techniques are used.

The teachers assess the development of students and their performance through observation. Through classroom interactions, question-answer sessions, personal counseling, etc. teachers evaluate the attainments of the students. The participation of the students in departmental activities, study tours, industrial visits, etc. also helps in gauging their growth.

The faculty applied these methods for measuring the attainment of each of the Program Outcomes,

Program Specific Outcomes, and Course Outcomes.

File Description	Document
Upload Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 60.54

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	104	70	50	24

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
124	104	76	106	69

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.91

Self Study Report of SANT GADGE MAHARAJ ARTS , COMMERCE AND SCIENCE COLLEGE, WALGAON DIST. AMRAVATI

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our Institute provides healthy atmosphere, infrastructure, resources, confidence for enhancement of the capacity and competencies of students and teachers in research and innovative activities.

Sant Gadge Baba Amravati University Recognize Research Center in four subjects viz Commerce & Management, Marathi, Library Science & Political Science. 9 teachers of college recognize as Ph.D. Supervisor by SGBAU Amravati. During the last five academic years 17 students awarded PhD under the supervision of teachers and at present 22 Research Scholars pursuing Ph.D. in these subject..

All innovative and extension activities are student centric. Various activities are conducted to nurture and nourish youth's minds. These activities help students to understand the various problems faced by the society. It enables them to find out solutions on them. In the Institute there are students associations like Humanities Study Circle, Commerce Study Circle, Language Study Circle, N.S.S. unit through which students and faculty members are encouraged to undertake innovative activities which are helpful for creation and transfer of knowledge. Activities conducted by these Study Circle are helpful to develop leadership qualities, various skills, planning and organizing different activities.

To inculcate the research culture & promote research activity among students research / survey project allotted to final year students. In academic session 2018-19 & 2019-20 two Research Projects each were

completed by students .Students who are interested in creative writing are encourage by teachers and specially by language teachers to write articles, poems, shorts stories in college magazine PEDHIMAY.

Seminar Hall is equipped with digital board & internet facility, in three classrooms LCD projected is installed, computer laboratory and English language laboratory is also available for students.

Our college is always committed to provide a good platform to our students in creating and transform of knowledge and realizing their socio cultural responsibilities through various activities.

Various competitions :essay writing, debate, elocution, seminar are organized to bring out the hidden potentials of students.

- Eminent personalities who have significantly contributed in research, social activities, industries, are invited as a resource person.
- Five Workshops and seminars are conducted on Research Methodology and IPR which have proved helpful to the rural students.
- During last Five academic years Ten Workshops /Conferences / Webinar organized on various subjects
- It is usual practice of the institution to allow admissible leave facilities to attend seminars, Conferences, workshops, training programmers etc.

Establishment of IPR Cell

IPR cell has not been established in the college till now, but research committee has been established. Regular meetings of this committee are organized. Activities like giving research project to students, proposal submitted to university for recognizing research center, organizing conference, workshop were implemented through the initiative of research committee.

Indian Knowledge System

Generic Elective course" Discovery of Bharat" was introduced from 2022-23 academic session. In this course knowledge about Ancient Indian Tradition, Art , Culture, Science, Environment and Medical Science is the part of the syllabus. In addition to this History of Ancient India is also the part of History subject of B.A. Programme

File Description	Document
Upload Additional information	<u>View Document</u>

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 5

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during

last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	1	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	<u>View Document</u>

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 3.08

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	9	9	12	2

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

Response: 2.25

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
13	1	3	2	8

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<u>View Document</u>

3.4 Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The college is keen to sensitize students to social issues through curriculum delivery as well as various cocurricular and extracurricular activities. Extension activities are carried out on the regular basis. The extension activities of college through NSS and Other Department are carried out in the neighborhood to inculcate awareness and responsibilities among the students regarding the common social issues.

Following extension activities are organized by college.

1) Save Girl Child

College Organized this activity at Nanibai B.Ed college, Amravati. On Dt. 15.01.2018.Created awareness among the people on gender .

2) Eye Donation Abhiyan

This activity was organized by college at Bhivapurkar Andha Vidhyalaya, Amravati on Dt. 03.02.2018 To spread the message among people that eye donation can be life changing moment for receiver.

3) Hagandari Mukta Gram Abhiyan

Our College has conducted this activity at Revsa on Dt 16.08.2018. To stop epidemic diseases, villagers must use toilet.

4) Plastic Eradication Awareness Programme

This activity was organized by college at Revsa on 04.10.2018. To Create social awareness on "plastic is harmful for environment and also human health also".

5) Swaccha Bharat Abhiyan

The extension activity was conducted with the help of villager and college students at Brahmanwada on Dt. 12.10.2018. To give the message that waste and manure dumping in open space is harmful.

6) Voter Awareness Programme

The Programme was organized on Dt.10.04.2019. To aware students about importance of voting for nation building.

7) Health Awareness Programme

College has conducted this programme on Dt 11.01.2020. To attactract Attention of people & Students on healthy life, exercise and proper healthy diet.

8) Land pollution

This activity was organized at Sawarkhed on Dt. 12.01.2020. To aware farmers how Herbicides are harmful and how it kills microbes that decrease quality and health of soil.

9) Awareness on COVID-19

To Aware the villagers about Covid -19 Pandemic and precautions taken to protect from this virus, sanitizer and masks are distributed on Dt. 02.10.2020 in Kamunja village.

10) Distribution of Fruit plant

To protect environment and to increase the number of trees, Plant seedlings are distributed to villagers of kamunja Dist Amravati. In this activity 50 seedlings are distributed. This trees are helpful to decrease pollution and can also gives fruits.

11) Water Conservation

This programme organize at kamunja on dated 05/10/2020 and distributed broachers on drip irrigations.

12) Distribution of Educational Material

College organize this activity on dated 21/12/2020 at ZP School, kamuja, In this activity Educational

Material such as Text books, compass are distributed to students in this school. Economically weaker students benefited from this activity of distribution.villagers.

13) Covid-19 Vaccination Camp

Two Vaccination Camp were Conducted in college First Camp on Dt.26.10.2021 and Second on Dt. 08.01.2022. Ninety Nine Students and Villagers take the dose of vaccine from these Camps.

14) Hemoglobin Testing Camp

NSS Unit organized college level hemoglobin camp in our college on Dt.03.01.2022. About seventy Two Students tested their blood to check level of hemoglobin. From this camp students become aware about the maintenance and importance of this blood component.

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

No awards and recognition recevied

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 22

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
7	4	4	4	3

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 5

File Description	Document	
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document	
List of year wise activities and exchange should be provided	View Document	
List and Copies of documents indicating the functional MoUs/linkage/collaborations activitywise and year-wise	View Document	
Institutional data in the prescribed format	View Document	

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

- 4.1.1 The Institution has adequate infrastructure and other facilities for,
 - teaching learning, viz., classrooms, laboratories, computing equipment etc
 - ICT enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Infrastructure for Teaching- Learning and ICT Facilities

The institution has well equipped laboratories and classrooms with adequate facilities required for teaching-learning process. All the departments have physical and academic facilities for curriculum transaction. The total area of college campus is 3.83 Acres (15500 sqm) and total built up area is about 734 sqm. The infrastructure of the institute includes Seminar Hall, Two Laboratories, Classrooms, Library, Ladies Common Room, Staff Room and adequate space for office.

The campus is enabled with Wi-Fi facility. The FTTH (Fibre To The Home) broadband internet facility is available for the students in the library, computer laboratory and in college campus. The separate computer laboratory is equipped with 24 computers. The college has 06 classrooms; out of these 03 classrooms equipped with LCD and internet facility which makes the teaching-learning process ICT enabled. The college has English language laboratory with English learning software Orell and language related elearning material and equipment's for bringing the students closer to the global language. The library is rich in its repository, on date 6772 books, reference sources etc. available to increase the knowledge of the students. Seating capacity of reading room is 30 students. This reading room is open to college staff and students. The college has fire extinguisher, Sound system. The separate power generator of 1.5 KVA is available for continuous power supply.

From security point of views CCTV are installed in each room and at important places in college. Security guard is appointed for vehicles, security of college infrastructure and campus in night.

Sport

College has a separate unit of Sport and Physical Education. It has been consistently working towards the overall development of the students. Explicit spaces have been reserved for extracurricular / sports activities and made accessible it to students. College students participate in inter collegiate games such as Athletes, Volleyball, Badminton, Kabbadi etc. College sports players are selected in State, Zonal, Inter Zonal and All India Inter University sport events.

Infrastructure for cultural activities

The institution encourages students to participate in various cultural activities, events and University Youth Festival. Practice session of various cultural activities such as folk dance, street plays, skits, one act plays,

mimes organize for students. Cultural committee arrange the required material / equipment for these activities.

Participation in Youth festival

The institution participates in various events likes folk dance, skits, mimes, one act plays, street plays etc. of youth festival organized by SGBAU, Amravati. For this participation, students get the training from expert of institution as well as outside.

Cultural Committee of college also organized regular activities such as birth/death anniversaries, debate competitions and in this programmes students take active part in organization and giving speech. Annual Gathering is also organized.

File Description	Document
Upload Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 16.22

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.9	0.7	0.5	0.5	3.4

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Library Automation

ILMS software for Automation
 Nature of Automation
 LibSoft develop by dotcom Infotech Pvt. Ltd. Amravati (M.S.)
 Partially Automated. All Books and Students/Users Database

• Created in LibSoft Software, issue return of books and Report Generation

Version : 1.0 Year of Automation : 2012

Software Modules & Work through ILSM:

• Member : Registration and Deletion of members/users

- Catalogue : Data entry of different types of documents such as Books, Thesis, Journals etc.
- Circulation: Issue Return of books, Reservation of books, Books verification etc.
- On-line Public Access Catalogue (OPAC): OPAC support search from different access point such as Author, Title, Subject etc.
- Report : Different types of reports generated such as Issue, Return, Title wise list, Subject wise list, Book Purchase report and various statistical report etc.

College has an independent Library section of 750 sqft. Library have 6772 books which includes Text books, Encyclopedias, Dictionaries, Reference Books and books related with Personality Development, Literature, Competitive Examination etc. College Library also subscribe 08 Journals, Magazines of National & International reputation. Library have spacious reading room that open 10.30 A.M to 5.30 P.M

Library Services

- Book Bank Scheme
- Reference
- Reprography
- Information deployment and notification
- Download
- Printing
- Reading list/ Bibliography compilation
- User Orientation and Awareness
- Assistance in searching Databases

Best Practices of Libraries

- New Arrivals are Displayed
- Book Exhibition
- Best Library user award given to the students from Arts & Commerce Faculty
- News Papers Clipping Files
- Library is Computerized with LIBSOFT Software
- o Extended Hours for Users In Examination Period
- Suggestion Box & timely response

Previous Years Question Paper of University

College library has maintained previous years question papers of SGB Amravati University, Amravati(B.A/B.Com/MCom/ MA examinations). It is available online on college website and having open access for all the faculty members, students and for society.

Expenditure on Purchase of Books And Subscription of Journals, E- Resources During 2017 To 2022

Year Books Number	Books	Books		E- Resources (Nlist)		
	Cost (Rs)	Number	Cost (Rs)	Number		
2017-18	248	45130			12	
2018-19	278	59656			11	
2019-20	229	54983	1	5900	07	
2020-21	116	33459	1	5900	08	
2021-22	88	17847	1	5900	08	
Total	959	211075		17700		

During last five years 959 books of 2,11,075/- Rs. added to library collection.

Subscription to e-resources: Nlist Database subscribed from last three academic years.

Per day usage of library

Per day usage record maintained manually on Visitors Register with Name and Sign of students & Teachers. Due to Covid restrictions visitor record of students not maintained during **Jun 2021 to January2022**. In this academic years 3779 users visited to library and 565 books issued to students and Teachers in 283 working days. Hence on an average (4344/283= 15.35) **Daily Visitors/Footfalls is 15.35**

File Description	Document	
Upload Additional information	View Document	

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Internet Facility

The college has FTTH (Fibre To The Home) connection of BSNL. This FTTH connection offers download

speed of up to 100 MBPS. The computers in Library, Office and Computer Laboratory are connected in LAN and Wi-Fi facility is available in college campus.

Updation of IT Facilities

The college updated its IT facilities regularly by purchasing of computers, printers.ICT facility regularly maintained by hiring local technicians. Software and website is maintain by Annual Maintenance Contract. The college, first, assesses the needs of students, staff and other end users. The provision is made in the budget for annual maintenance and up gradation of Information Technology infrastructure of the campus. The college has ICT committee to look after the up gradation of ICT infrastructure.

3 Classrooms have been equipped with LCD Projectors.

Seminar Hall has Interactive Board (Touch Screen with Projector and Presentation System) with internet facility.

The college has 38 computers with access to internet which are updated with latest versions of essential software's. The computers in computer laboratory and office connected with Wi-Fi and LAN facilities. Computer technicians and service providers are hired for the up keeping and replacement. The Wi-Fi facility is provided to all over campus for all stake holders in free-of-cost.

Library Automation:

Library of the college is computerized with ILMS software and Network Resource Center for accessing E-Resources of N-LIST Consortia. Library upgrades its IT Facilities regularly.

Office Automation:

The office of the college is computerized with Admission Software having different module of Office Work.

Computing Facility Available (Hardware and Software) at the Institution

• Number of computers : 38

• LAN facility (LAN facility is available in computer laboratory) : Yes

Wifi Facility : Yes
Licensed software : 04
Number of LCD projectors : 03
Number of LCD TV : 02
Interactive board : 01

File Description	Document	
Upload Additional information	<u>View Document</u>	

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 17.66

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 38

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 64.05

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.7	3.7	7.2	3.7	3.4

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 36.62

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
209	167	150	217	186

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Institutional data in the prescribed format	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 13.01

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
103	0	74	42	111

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 27.59

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	21	13	2	2

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
42	104	70	50	24

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/international level examinations during the last five years

Response: 1.29

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ **IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
03	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	02	01	00

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	13	5	7

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Engagement

The alumni association of college is registered as "Sant Gadge Maharaj Maji Vidyarthi Sangha". Alumni association registered under the Mumbai Public Trust Act 1950 (BM XXXIX of 1950) at the public trust registration office of Amravati on the date 08/12/2017, with registration no. as F0026671 (AMR). The office bearers of alumni association are, Shri Vaibhav P. Junghare (President), Shri. Dinesh M. Kurhekar (Vice President), Shri Vishal D. Nirmal (Secretary) and other 08 alumni are members of executive committee of association.

Aims and Objectives:

- 1.To organize annual meet of alumni.
- 2.To arrange interaction between the Alumni and the present students of the college.
- 3.To provide the platform and to establish a bond between the alumni, staff, and students of the college.
- 4. To enable the alumni to participate in activities this would contribute to the general development of the institute.
- 5.To provide a forum for the alumni for exchange of ideas on academic, cultural and social issues of the day.
- 6.To raised fund for college development.
- 7. To perform all other acts in furtherance of the objectives of the Association.

Regular Alumni Meetings

The alumni association works under the guidance of principal and alumni committee. Meetings of alumni associations are organized with committee convener and principal. Issues related to college development and facilities for existing students are discussed in alumni meeting. The alumni visits college and give feedback on the development and overall performance of college.

An Annual Alumni Meet:

An annual meet of alumni of college is organized in each academic year. In this meet alumni share their views and interact with college students, which is a good experience for college students.

Financial support

The association has received donation from the ex-students of the institute. The separate bank account for the Alumni Association is opened and maintained. Such amount is donated by association for the development of the college. The Alumni donated two almirah to library

Alumni Feedback:

The institute seeks feedback from the Alumni to improve its quality in the learning process and other progressive aspects.

File Description	Document
Upload Additional information	<u>View Document</u>

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Governance and Leadership

The institution has an effective leadership in tune with its vision and mission through its Statutory Body, College Development Committee (CDC) is functioning with adequate democratic way. The college is governed on the basis of democratic principles and the transparency is maintained in all the affairs. The College Development Committee plays main role in taking the final decision for the welfare and progress of the institution.

The College Council interacts with the staff to implement any plan in action. The leadership of the college makes conscious efforts to develop the skills, competencies and attitudes required in the present era. The departments and different committees work together for the smooth implementation of the decisions taken in CDC and College Council meeting.

At the beginning of the every academic year, academic calendar is prepared and different committees are formed and entrusted with responsibilities of various activities for smooth conduction throughout the year. The Principal conduct regular meetings and address the teachers about their responsibilities. The head of departments conducts departmental meetings for timely organization of activities and active participation of all members of department. To decentralize the day to day working of college, working committees were formed. Through these committees every faculty member involved in different activities and decision making.

Participation of Teachers in Decision Making:

Teachers discharge an important role in implementing the vision and mission of the college. Take proactive part in decision making process. Teachers have representation on various decision making bodies of the organization as follows:

- College Development Committee
- Internal Quality Assurance Cell
- Working Committes

Institute makes it a point to pro-actively engage all its Stakeholders in achieving the Vision and Mission statements. Also, on the basis of the feedback and inputs received, Institute plans curricular, co-curricular and extra-curricular activities.

Growth in Program, Infrastructure

- Introduce two value added and add-on courses in the college.
- MCom programme commenced from academic year 2020-21 academic session.
- MA in Political Science ,Sociology programmes commenced from academic year 2021-22 academic session.
- PhD Research Centre in Commerce & Management , Political Science, Marathi and Library Science recognized by affiliating university.
- Two classrooms of 1452 sqft built.
- LCD projector in three classrooms, Interactive Board (Touch Screen with Projector and Presentation System) in seminar hall installed.

Implementation of NEP

The Parent Institution at present is running three Colleges. The academic collaboration with the established multidisciplinary sister branches is possible. The institute is prepared to offer interdisciplinary courses, if our university has in its perspective plan. The curriculum is framed by SGB Amravati University, Amravati and college is followed it. From current academic session university started CBCS and college followed it. The Academic Bank of Credits (ABC), the initiative undertaken by the affiliating University is at preparatory phase. The first year students register for the ABC in this academic year. Hence, the college is well prepared for NEP policy.

File Description	Document
Upload Additional information	<u>View Document</u>

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College is governed by Late Babasaheb Varhade Education Society ,Amravat (LBVESA). The institutional leadership has always been participatory. The CDC and IQAC finalize academic, administrative and infrastructural development plans of the college.

Deployment of Institutional Perspective Plan

Institute has prepared its perspective plan to sets out a framework of priorities for the Institution. The management and the administration have adopted a transparent mechanism to deploy the plan prepared. This is reflected in our planning, execution at all the functional levels of the institute such as Academic and Administrative level. Institute in consultation and appropriate involvement of all the stakeholders has devised an extensive perspective plan of the institute to be implemented during the span of 2017-18 to 2021-2022.

Following are the examples of the successful and effective implementation of the Perspective plan.

- Introduce two value added and add-on courses in the college.
- MCom programme started from academic year 2020-21.
- MA in Political Science and Sociology programmes started from academic year 2021-22.
- PhD Research Centre in Commerce & Management, Political Science, Marathi and Library Science recognized by affiliating university.
- Two classrooms of 1452 sqft built.
- Softskill Development workshops for students, 15 webinar/workshops/conferences organised
- LCD projector in three classrooms, Interactive Board (Touch Screen with Projector and Presentation System) in seminar hall installed.

Administrative setup:

Decision making is decentralized at different levels, operating at strategic level (Governing Body, CDC /Principal), Functional level (HODs), operational (Faculty and students) levels of management. The CDC is an apex body at institute level and acts a link between the Management and the Institute. Institute practices Participatory Management in all functions of various bodies. The Governing Body is the highest decision making authority. There are various Institute Level working Committees to ensure smooth, effective execution of academic, administrative processes. Institute Level working Committees are designed with the aim of assured and effective growth of the Institute and students from all the perspectives, to have well defined roles and responsibilities.

HOD's are responsible for the day-to-day administration of the respective Departments and report directly to the Principal.

The Head clerk work under the supervision of the Principal. The official work such as admission, examination, accounts and finance are decentralized among the head clerk, senior clerk and the junior clerk.

Service Rules:

The pay scale, PF/DCPS facility, service conditions, promotions, working hours, holidays, vacations for staff members are as per the norms laid down by of Government of Maharashtra, SGB Amravati University. For the service conditions and rules, the Institute follows the rules regulations laid down by UGC, New Delhi, Government of Maharashtra & affiliating university.

For recruitment of Non-grant posts the management conducts interview and filled the post according to the norms and requirement of the post.

All the promotions of teachers and non-teaching staff are made as per the career advancement scheme (CAS) setup by UGC and Government of Maharashtra

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2 Institution implements e-governance in its operations

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

Response: D. 1 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college offers worthwhile welfare schemes to all the teaching and non-teaching staff to ensure and boost their work culture and efficiency

The following welfare schemes are available in the college for staff:

Loan Facilities: The College freely allows staff to avail loan facilities from various banks such as Housing Loan, Vehicle Loan, Personal Loan.

Credit Co operative society "**Dr Bhausaheb Varhade Karmachari Sahakari Pat Sanstha**" is established by the staff members of parent society. All the staff members contribute specific amount monthly. In emergency this credit society also provide loan within a time frame of one day.

Medical Reimbursement: The faculty and staff members receive the medical expenses incurred from the state government. Such proposals are forwarded through the college.

Group Insurance facility is also provided by the Institution to both teaching and non-teaching staff

D.C.P.S. contributory Pension Scheme.

G.P.F. Advance and withdrawal facilities as per rules

Appreciation of staff - in the form of felicitation. The Institution has developed the system of appreciation in the form of felicitation of both the teaching and non-teaching staff for distinct achievements, acquiring academic degrees, awards, recognition.

Promotion of Research Platforms: College encourages faculty members to take up Research endeavors in the form of writing/publishing papers.

For updating the subject knowledge, the teaching staff members are allowed to participate in Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need.

Leave Facilities: Following leave facilities provided to staff as per the leave norms such as:

- Study Leave
- Duty Leave
- On Duty Leave
- Medical Leave
- Paternity Leave
- Average Pay Leave
- Earn Leave
- Casual Leave

Performance Appraisal System

The institution has a system for assessment of the yearly performance of the teaching and non-teaching staff members. The University as per guidelines of UGC has prepared Performance Based Appraisal System. This system followed by college and for this college has formed Academic Performance Indicator (API) Screening Committee which looks after the appraisal system.

Mechanism:

Before the end of an academic year, the API forms are given to the teaching staff to fill individual information. A stipulated time is given for the submission of the same to the Academic Performance Indicator Screening Committee. The filled forms are submitted to this committee with all enclosures for assessment and evaluation. The committee verifies the information and then submit it to the principal with proper remarks. The Principal then verifies the information given and gives his remarks.

Performance Appraisal System for non-teaching staff:

Confidential reports of the overall performance of the non teaching staff is prepared by Principal.

Avenues for Career Development Progression: FIP/CAS benefit facility provided to staff as per government norms.

As per the directions of UGC, Maharashtra Government all the qualified faculty members were promoted under Career Advancement scheme. Out 14 faculty members o7 were promoted as Associated Professor, 02 as Professor whereas 02 faculty members become Principal. Further the Time Bound promotion of non-

teaching staff were also made

File Description	Document	
Upload Additional information	View Document	

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 11.54

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	3

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	<u>View Document</u>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 16.67

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), *Management Development Programmes (MDPs)* professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	1	2	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	<u>View Document</u>
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The resources are useful for any institution to develop and promote the academic ambience in the campus. Salary Grants from government and Fees received from students are the major (financial) source of income.

Salary grants received from government are utilized on salary of the staff members as per the norms of the government and the assessment has been done by the Director and the Joint Director of Higher Education Office.

Fees collected from students are spent on different heads of non salary like library, sports, extracurricular activities etc.

For Non salary expenditure The College invites requirements from all departments and accordingly prepares the budgetary plan. CDC of the institution approves it. The utilization of the sanctioned budget is monitored by CDC and Purchase Committee of the institution. The purchase committee makes the purchasing with the norms laid down by the management and government.

On the basis of Student Intake, Faculty requirements, Laboratory, library and infrastructural needs, the details of funds requirement will be examined and cash inflow/out flow will be worked out in Annual budgetary plan is being prepared during each year.

Other Sources of grants:

- Financial assistance received from affiliating university for sports & students development.
- Financial assistance received from affiliating university for NSS.
- Examination grants from affiliating university.
- Alumni contribution for development.
- Self Financing Courses.

Late Babasaheb varhade education society, Amravati, the parent organization has a well formulated policy and mechanism to monitor effective and efficient use of financial resources.

The college conducts regular internal /external financial audits. All account books are maintained by accounts department. Head Clerk looking the college internal audit and V. S. Jadhao & Associates, Amravati is the college external auditor appointed by the Management of institution. Chartered Accountant do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

The Government audit is done by the Administrative Officer (Sr. Auditor), government auditor deputed by the Joint Director, higher education Amravati division. Omissions and commissions when pointed out by audit team are immediately rectified and precautionary steps are taken to avoid recurrence of such errors in future. No major objections were raised in the last audit.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

As per the guidelines of NAAC the IQAC of the college is established. The composition of IQAC is as per NAAC Guidelines. IQAC conducted regular meetings to prepare and monitor the quality assurance

policies of academic and administrative work in the college.

IQAC prepared Perspective plan for 2017 to 2021 & 2022 to 2027 and monitored the deployment of the perspective plan. The IQAC regularly collect feedback from the stakeholders on college and Students Satisfaction Survey.

IQAC suggest number of quality assurance strategies and process. Introduction of Add on courses , Recognition of PhD Research Center in Four Subjects, Commencement of PG programmes, Organization of Workshops and Seminars, Augmentation in College Building etc. are the examples of IQAC suggestions.

- 1) College submit proposal to Sant Gadge Baba Amravati University, Amravati for recognition of PhD Research Centre in the subject Commerce and Management, Political Science, Library Science and Marathi. The affiliating university gave recognition as research centre and at present 22 students pursuing PhD.
- 2) The institute organized 15 workshops/conferences/webinars
- 3)PG Programmes
 - Commencement of Master of Commerce (MCom) Programme from academic year 2020-21
 - Commencement of Master of Arts (MA) Programme in Political Science and Sociology fromacademic year 2021-2022

Mechanism to Monitor Teaching-Learning Process:

IQAC led down following procedure for effective teaching learning process:

- Academic calendar at college level and department levels are prepared.
- Annual teaching plan is prepared for curriculum delivery by every teacher at the beginning of the year
- This plan is also shared with the students and monitored by respective HODs and the head of the institute of the College.
- At the end of each semester, the IQAC collects the teachers' diaries, completion of the syllabus report etc. which help us in reviewing this process effectively

Use of ICT in Teaching - Learning:

Institute has introduced ICT enabled technology in teaching-learning process. For achieving this goal, the IQAC has taken efforts to improve these facilities in the institute:

- Internet and WI-FI facilities were made available.
- LCD projectors were installed in classrooms.
- Faculties were encouraged to develop PPTs and other learning materials and the outcome is promising to the college.
- Online resources made available for teachers and students, the library has equipped with NLIST and Internet.

On the basis of the feedback received from faculty and students, results of Internal and University examination Learning outcomes are analyzed and necessary instructions were given to teachers.

Besides, IQAC has following strategies for the quality assurance:

- Periodically meetings of IQAC.
- Timely Submission AQAR.
- Participation in NIRF.

File Description	Document
Upload Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- **3.** Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of Gender Equity

The college has co-education system, without any discrimination about their gender, the college provides equal opportunities to both boys and girls on various platforms, for example admission, NSS, cultural activities, sports and extension activities.

Gender Sensitization Action Plan

Institute prepare gender sensitization action plan in the beginning of academic session and accordingly organize the activities.

Lectures/Special Talks

College organizes lectures of eminent personalities to create legal awareness, gender sensitivity and highlights social problems such as women safety, dowry, women's health, and cyber-crime and cyber-security.

Facilities for Women

Safety and Security

The college ensures the total safety of girls students in the campus. The college has discipline committee for continuous monitoring the security in the campus. The college campus is fully covered with CCTV.

Common Room

The college provides separate common room for girls with necessary facilities.

Complain Box

The campus is set with a complain box, to collect any suggestions or any complaint from female staff and girl students concerning any abuse or harassment.

Various Redressal Committees

The college has committees to monitor and address safety, security and social issues like Anti-ragging Committee, Prevention of Sexual Harassment Committee and Grievance Redressal Committee.

Gender Audit

Institute conduct gender audit to review the facilities for women in college premises and safe environment for women.

Celebration / Organization of National and International Commemorative Days, Events

The college organizes and celebrates various International, National and Regional days. College also pays tributes to all the national heroes on their Birth and Death anniversaries by organizing programmes / activities on these days of national importance to recall the contributions of our leaders in building the nation and imbibe moral and ethical behavior among students in their professional and personal lives.

Through these events students get a capacity for self-reflection and personal development. To get an ability to engage in meaningful public discourse with a profound awareness of community needs and understanding of social/civic responsibilities. These initiatives also inculcate national unity and integrity, nationalism amongst the students.

National and International Days:

International Yoga Day

Independence Day

Republic Day

Teachers' Day

NSS Day

Constitution Day

Maharashtra Din

International Women's Day

Birth/Death Anniversary of Great Indian Personalities:

Dr.Bhausaheb Varhade Jayanti

Mahatma Gandhi / Lalbahadur Shastri Jayanti

Birth Anniversary of A. P. J. Abdul Kalam (as VACHAN PRERANA DIVAS)

Savitribai Phule Birth Anniversary

Jijau Maa Saheb & Swami Vivekananda Birth Anniversary

Netaji Subhash Chandra Bose Jayanti etc.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

As mentioned in the vision and mission of the college, we are committed to provide educational opportunities irrespective of the caste, creed and gender.

Socio-Economic Diversities:

Our college maintains tolerance and harmony towards gender, cultural, linguistic and socio-economic diversities. Participation of persons from diverse backgrounds in the academic, administrative and other activities shows that there is inclusive environment in the institution.

Though, students of this college come from different social backgrounds and economic statuses, they are treated equally irrespective of their diversity. Students of all categories are given admission in the college as per the reservation policy. Analysis of statistics of every year's admissions and participation of students in extra-curricular activities such as NSS, cultural programmes shows that gender ratio and communal socio-economic diversity is maintained in the institution.

The staff of the college also belongs to various cast and religion with different cultural backgrounds and socio-economic diversities. The staff work as a homogeneous team.

The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities. Its activities have a very positive impact on the society's cultural & communal thoughts directly.

The college celebrate birth anniversary of national leaders, the speakers on this occasion throw light on national unity, integrity and communal harmony.

Sensitization of students and employees to the constitutional obligations

College celebrates Constitutional Day every year on 26th November with great zeal and grandeur. The Preamble of the constitution is read by the principal of the college followed by the students and teachers.

The Birth Anniversary of Dr Babasaheb Ambedkar, architect of Indian constitution is celebrated at the college. The eminent speakers are invited on this occasion who throws light on the human values and constitutional obligations.

The fundamental rights and duties, Citizen's Charter, National Anthem and Pledge etc. are clearly prescribed in the BA and MA Political Science syllabus. It reflects the strong attachment of the students towards the values of Indian Constitution.

Our institution had arranged number of programs such as

Voter Awareness Rally

Blood Donation

In Covid-19 Pandemic college students carried out activities like distribution of food grains, importance of Cleaning and Hygiene, distribution of masks, Covid Vaccination Camp etc.

Mahiti Dut Programme (Information Envoy / Messenger of Government Schemes)

Programme on mahiti dut organize in college. In this programme students registered their names on specially designed app developed by Maharashtra Government. In this app various schemes of Maharashtra Government were given. Students aware the villagers about these schemes. If the students spread the information to 25 villagers, they got a certificate from state government as Mahiti Dut.

Awareness Programme on Eradication of Superstition

College organizes programmes on Eradication of Superstition in college and adopted villages.

Institutional Efforts Towards Communal Harmony

College organize programme on Communal Harmony in Budha Vihar, in front of Mosque to inculcate communal harmony among society and students.

Linguistic Harmony Initiatives

The college magazine **Pedhimay** accepts and prints articles in various languages. Marathi department organize **Marathi Bhasha Din.**

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice : I

Title Of The Practice : Late Bhausaheb Varhade Competitive Examination Awareness Programme

Objectives of the Practice:

- 1) To create the interest among students about competitive examination.
- 2) To aware the rural students about the competitive atmosphere generated in the present era.
- 3) To groom students for MPSC, UPSC and other competitive examinations.

The Context:

Our college is in rural area but in the vicinity of Amravati city. The majority of students of our college are from economically & socially backward community and proportion of girl students is comparatively more. Now a day almost all post in government offices are filled by way of competitive examination. The students from rural area, economically and social downtrodden community are lagging behind in this examinations. So to eradicate the inferiority complex from the minds of students towards the competitive examination, our college has been conducting these particular examinations.

The Practice:

Career guidance cell is established in college through this cell lectures and guidance of experts are organized on career avenues, competitive examination. Videos and lectures on career guidance and competitive examination are shown on interactive board in college. In addition to this four test based on competitive examination pattern were conducted. It usually contains 50 multiple choice questions carrying 02 marks each. The question in the examination covers on the subjects like English, Mathematics, General Knowledge, Mental ability study etc.

Evidence of Success:

Students get sensitize about the importance of competitive examination from the point of view of job in government sector. Most of the students appeared the examination of railways, staff selection commission, Zilha Parishad and other government sectors.

Problem Encountered and Resources Required:

Most of the students are pessimistic/ not interested to involve in this scheme as they thought the examinations are hard , they are lagging behind the urban competitors in general knowledge and personal interviews etc.

Best Practice :II

Title Of The Practice : Abhalmaya (Tree Plantation Programme)

Objectives of the Practice:

- 1) To aware the students and society about plantation of tree.
- 2) To make students conscious about the conservation of environment.
- 3) To create eco-friendly atmosphere in premises of college.
- 4) To cultivate environment consciousness among the people of surrounding villages.

The context:

Environmental balance is the need of the day. Man and surrounding nature have deep relation with each other, surface of earth should be clean and healthy. Animal creature, human beings suffer from pollution and climate change. One of the solution to pollution and climate change is plantation and conservation of trees.

The practice:

To popularize the culture of environment consciousness among the people of neighboring villages the college started the project "Abhalmaya". The responsibility of tree is given to students . Students planted the trees in their native villages. Teachers monitor progress and conservation of planted trees . During last five academic session trees are planted at college premises, Fruit seedlings, sapling were distributed to the villagers of kamunja, sawarkheda, Brahmanwada (Bhagat) and nearby area.

Evidence of Success:

Due to increase in number of planted tree, the number of trees increased. The fully grown trees are protected by villagers. Sarpanch, Senior citizens, School teachers are also contribute in this project.

Problems encountered and resource required:

Lack of awareness among the society and students is the main hurdle in tree plantation programme. Due to deforestation we face the calamities of change in environment in the form of flood, drought etc but still the society is not aware about tree plantation.

As the target area of this tree plantation scheme is large (nearby villages) the college unable to protect each and every planted tree .

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Sant Gadge Maharaj Arts, Commerce and Science College, Walgaon was established in the year 1991. The college was given the name Sant Gadge Maharaj college, after its source of inspiration and motivation of great social reformers Sant Gadge Maharaj. He is great social reformer and work for education of the masses and eradication of superstition in his life.

The college is providing quality higher education to wards of farmers is distinctive area of performance. The institution is in the rural region. It aims to bring education to every segment of society from remote area.

The institution has multi-faculty i.e. Arts and Commerce with coeducation system. It has mostly benefitted for the girls students of the rural region to come in the mainstream of education. The faculty regularly publishes research papers in research journals. Some of the faculty members have published their books. Four faculty members of the institute are member of Board of Studies and one of them is Dean of Commerce and Management Faculty of SGB Amravati University, Amravati.

PhD Research Centre

Sant Gadge Baba Amravati University Recognize Research Center in four subjects viz Commerce & Management, Marathi, Library Science and Political Science. 9 teachers of college recognize as Ph.D. Supervisor by SGBAU Amravati. During the last five academic years 17 students awarded PhD under the supervision of teachers and at present 22 Research Scholars pursuing Ph.D. in these subject..

Achievements in Sports

Sport achievements are one of the distinct areas where the institute performed well. Department of Sport and Physical Education is playing a vital role in student's development. College has a separate unit of Sport and Physical Education. It has been consistently working towards the overall development of the players believing that players are the embodiment of our community.

College is participating in major indoor and outdoor games i.e. Athletes, Cross Country, Chess, Volleyball, Badminton, Kabbadi, Power Lifting, Taekwondo, Wrestling and Boxing etc. The sports players are actively participating in State, Zonal, Inter Zonal and All India Inter University sport events.

Our college secured 4th place in inter collegiate kabbadi tournaments in 2017-18 and 3 rd place in

2019-20. Our College hosts inter collegiate kabbadi tournaments in 2017-18 and 2019-20. From 2017-18 to 2021-22, 9 students are played in university team

Another distinctive feature of the college is the efforts taken to inculcate human values among the students. The students sense of responsibility was evident during the challenges of the covid 19 pandemic. The students and staff voluntarily undertook tasks such as distribution of mask and sanitizers to the needy, providing food and medicines to homeless, contribution to CM covid 19 relief fund, Covid 19 vaccination drive, blood donation etc.

Adopted Village Scheme

The college implement the adopted village scheme which distinctive to vision priority and thrust. In this scheme college selected Wazarkhed and Sawarkhed which have a population of 500 and 1200 respectively.

Agriculture is the one of the most important component of Indian economy. The current situation of Indian villages is very poor. The villages facing number of problems such as education, price to their crop, pure drinking water, poor facilities etc. Hence our college adopts these two villages.

Objective of the scheme

- To sensitize the villagers about cleanliness, hygiene and environment protection.
- To suggest alternative ways for income.
- To aware villagers about socioeconomic developments.

Context

Maximum student of the college are from nearby villages and from economically weaker, socially downtrodden families. The parents and guardians of the students are illiterate farmers, labour working at farm and elsewhere. So they are suffering from many problems such as economic, education and hygiene etc.

- To maintain their hygiene and cleanliness.
- To support them to get the benefits of government policies.
- To empower the women socially and economically by helping them to start self help group.

Selection of problem

It was decided in the meeting of staff under the chairmanship of principal to adopt two villages nearby the college. As these villages are nearby to the colleges therefore these villages are particularly selected by college.

Practice

At the beginning of every academic year the head of the committee prepare the annual action plan and submit it to the principle and sarpanch of that village .As per planning generally following programmes are organized in the adopted villages

- 1) Tree Plantation.
- 2) Cleanliness Drive.
- 3) Eradication of plastic.
- 4) Hagandari mukta village
- 5) Rallies related to voting right, awareness of education etc.

At the end of the session feedback is taken from the sarpanch and finally the report is submitted to the principal of college.

Evidence of Success

The programmes conducted in adopted villages created awareness among the villagers regarding cleanliness, environment protection and hygiene.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information:

In future career oriented add on courses will be increase. College infrastructure and facilities will be augmented.

Concluding Remarks:

Sant Gadge Maharaj Arts, Commerce and Science College, Walgaon is one of the leading colleges in the rural area which provides higher education in the field of Social Science and Commerce. The primary focus of the college is to provide educational facilities to the students of economically backwards, under privileged and socially downtrodden community. College has adequate infrastructure and facility for overall development of students. The Department of Sports has brought laurels to the college with the good performance of students in sports activities.

6.ANNEXURE

1.Metrics Level Deviations

Metric I	D Sub Questio	ns and Answers	before and	after DVV	Verification	n			
1.2.1						line courses of MOOCs, SWAYAM,			
		•	dents of the	e institutio	n have enro	olled and successfully completed			
	during the l	ast five years)							
	Angry	or before DVV	Varification	. 02					
	Answer before DVV Verification : 02 Answer After DVV Verification :02								
1.2.2	Percentage of students enrolled in Certificate/ Value added courses and also completed online								
	_			-		tal number of students during the last			
	five years								
				. ~					
						dded courses and also completed			
	last five year		SWAYAM,	NPTEL etc	. as against	the total number of students during the			
		er before DVV	Verification	:					
	2021		2019-20	2018-19	2017-18	7			
	59	40	38	30	56				
	Answ	er After DVV V	erification :	<u>:</u>		7			
	2021	-22 2020-21	2019-20	2018-19	2017-18				
	59	40	38	30	56				
						_			
1.3.2	Percentage	of students und	lertaking p	roject worl	x/field wor	k/ internships (Data for the latest			
	_	academic year)	0.1	·		• '			
				010	ect work/fi	ield work / internships			
		er before DVV er after DVV Vo							
	Allswi	si arter DVV V	ziiiiCatioii. 2	200					
1.4.1	Institution of	btains feedback	k on the aca	demic perfe	ormance an	nd ambience of the institution from			
		-				, Alumni etc. and action taken report			
	on the feedback is made available on institutional website								
	Annual hafan DVW Wariffarian A Fardhalla da								
	Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website								
						, analysed, action taken&			
	communicated to the relevant bodies and feedback hosted on the institutional website								
2.1.1	Enrolment	percentage							
						(0.1.0)			
			s filled year	wise durin	g last five	years (Only first year admissions to			
	be consider	ea) er before DVV `	Verification						
	- AllsW	シェコルコロロセコノVV	v CHIHCAHOH						

2021-22	2020-21	2019-20	2018-19	2017-18
339	302	250	211	245

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
315	283	231	211	246

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
480	368	274	240	264

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
440	328	240	240	264

Remark: data updated as per supporting documents

- 2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years
 - 2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
194	167	125	119	129

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
185	157	118	119	129

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
250	192	144	126	136

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
230	172	126	126	136

Remark : Filled seats not to exceed earmarked one any excess admission made in the categories to be considered as GM excluding PhD,

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of sanctioned posts year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
16	16	16	16	16

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	14	14

Remark: As per supporting document excluding Librarian in Physical Education Director,

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

2.6.3.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
67	104	70	50	24

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	104	70	50	24

2.6.3.2. Number of final year students who appeared for the university examination yearwise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
199	104	76	106	69

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
124	104	76	106	69

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	1	1	0

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	1	1	1	0

- Number of research papers published per teacher in the Journals notified on UGC care list during the last five years
 - 3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	09	19	22	14

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	9	9	12	2

Remark: Data updated as per supporting documents.

Number of functional MoUs/linkages with institutions/industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Answer before DVV Verification : 5 Answer After DVV Verification :05

- 4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years
 - 4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.98421	0.71423	0.522	0.53816	3.43647

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0.9	0.7	0.5	0.5	3.4

- 4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)
 - 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5.71408	3.77129	7.23043	3.72095	3.40912

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5.7	3.7	7.2	3.7	3.4

- Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years
 - 5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
209	167	150	217	186

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
209	167	150	217	186

- Following capacity development and skills enhancement activities are organised for improving students' capability
 - 1. Soft skills
 - 2. Language and communication skills
 - 3. Life skills (Yoga, physical fitness, health and hygiene)
 - 4. ICT/computing skills

Answer before DVV Verification: B. 3 of the above Answer After DVV Verification: B. 3 of the above

- Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years
 - 5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
49	0	42	74	111

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
103	0	74	42	111

- 5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases
 - 1. Implementation of guidelines of statutory/regulatory bodies
 - 2. Organisation wide awareness and undertakings on policies with zero tolerance
 - 3. Mechanisms for submission of online/offline students' grievances
 - 4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above

- 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years
 - 5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
44	21	13	2	2

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	21	13	2	2

5.2.1.2. Number of outgoing students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
67	104	70	50	24

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	104	70	50	24

Remark: Data updated as per supporting documents.

- Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years
 - 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
05	02	04	05	02

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
00	01	02	01	00

Remark : Certificate of participation / representing / Nil awards are not to be considered as an award.

- Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)
 - 5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
158	08	340	373	79

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	13	5	7

Remark: DVV has updated the data because Events cannot be split into activities multiple events held on same day to be considered as one only.

- Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years
 - 6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	3

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	2	1	3

- 6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years
 - 6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	1	2	1

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
5	4	1	2	0

6.3.3.2. Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	8	8	8

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	4	4	4

Remark: Data updated as per supporting documents.

6.5.2 Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
- 2. Academic and Administrative Audit (AAA) and follow-up action taken
- 3. Collaborative quality initiatives with other institution(s)
- 4. Participation in NIRF and other recognized rankings
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Answer before DVV Verification: A. Any 4 or more of the above Answer After DVV Verification: A. Any 4 or more of the above

7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

Answer before DVV Verification: A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Answer before DVV Verification: A. All of the above Answer After DVV Verification: A. All of the above

2.Extended Profile Deviations

ID	Extended Questions
1.1	Number of students year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
695	566	456	452	430

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
671	547	437	452	430

2.1 Number of teaching staff / full time teachers during the last five years (Without repeat count):

Answer before DVV Verification: 14 Answer after DVV Verification: 12

2.2 Number of teaching staff / full time teachers year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	14	14	14

Answer After DVV Verification:

2021-	22	2020-21	2019-20	2018-19	2017-18
9		10	11	11	11

3.1 Expenditure excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7.62646	5.15350	9.44001	5.90917	11.48534

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
7	5	9	5	11